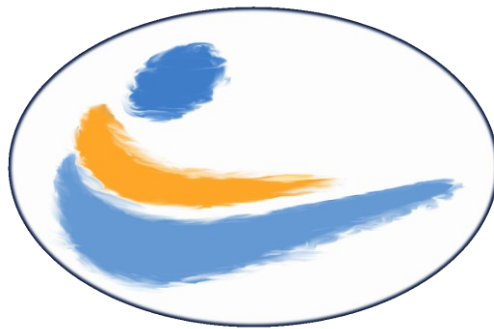


TScore



Administrator's Guide

This document includes features introduced at TScore v11.3

TScore *the complete Trampoline Competition package*

TScore is a registered trademark

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1 Introduction

Welcome to the TScore Administrator's Guide. This manual will help you find your way around the TScore program so that you can create, edit and manage your competitions.

TScore documentation is split into a number of guides. It isn't necessary to understand the entire system just to do one job (such as scoring), so you may just read the guide of interest to you – each guide is intended to be self-contained.

Administrators are advised to read the User Guide first.

The guides are as follows:

1. **TScore User Guide**

This gives you an overview of what TScore can do and provides detailed instructions on how to use TScore for scoring and reporting results.

2. **TScore Administrator Guide (*this document!*)**

This guide gives instructions on how to create competitions, define and edit 'classes' for age groups & levels, load gymnasts / athletes, set start order, split flights, schedule your event, create event documentation, email notifications, and monitor the competition progress. It also covers importing and exporting the competition database and results.

3. **TScore Installation Guide**

This manual tells you how to install and configure the components that constitute TScore. This includes the database, TScore and VScore programs, judges' apps and secondary packages such as the QIRA integration service.

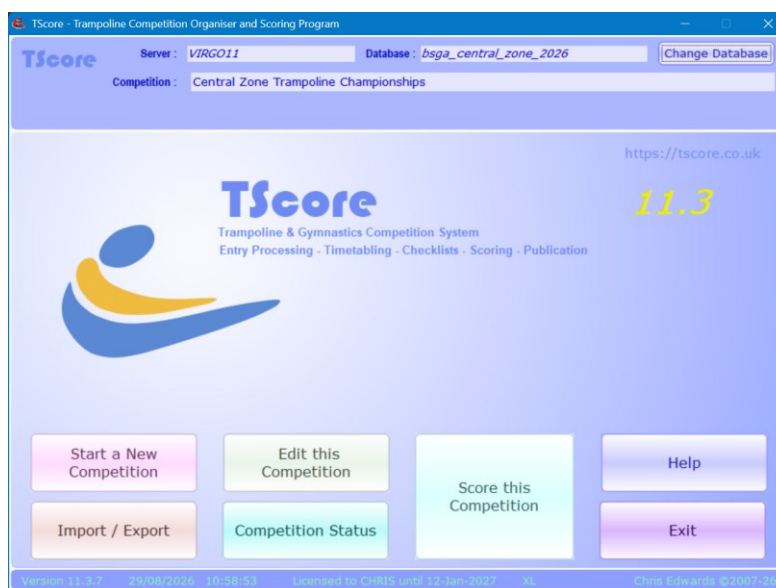
Throughout this manual there are useful hints, indicated with a 'light bulb' symbol:



and the occasional bit of techno-babble to keep us anoraks happy, indicated thus:



Some of the screen shots in this manual may be slightly different from your version (especially as TScore lets you change the colour scheme) but you should still recognise them. If all else fails, just try a few things in the program – it is very forgiving and should let you know if you are about to break anything!



2 Creating a Competition

TScore includes a sophisticated entry processing system that gives you a high degree of automation when setting up your competition. The normal sequence of operations is as follows:

1. Prepare the blank competition entry forms from one of the templates provided
2. Email the forms to all of the competing clubs for them to fill in
3. Save the returned forms in a single folder as they are emailed back to you
4. Use TScore to create a new competition database
5. Use the predefined class definitions or create your own
6. Set the 'Entries' folder to the one above and click the 'Process Entries' button
7. Combine any small classes with others to create joint classes (with one set of results)
8. Split large classes into flights (with one set of results)
9. Adjust the timings for each of the classes if necessary
10. Use the timetable editor to arrange the classes onto the panels in sessions
11. Set the panel configuration for each of the panels in use – HD equipment present, dual beds.
12. Use the 'Team Editor' to check for and fix incorrect or missing teams
13. Randomise the start order for the competitors
14. Print the timetables for each panel and the list of trophies & medals & officials
15. Click the buttons to create the programme and checklists

Once the completed entry forms have arrived, it is entirely possible to set up a competition in a matter of minutes. The most time-consuming aspect tends to be allocating the officials to their panels, as this invariably involves manual decisions.

Each of the above steps is explained in detail in the following sections.

2.1 Competition Entry Forms

Unless you are importing prepared lists of gymnasts for another system, you must use the supplied Excel Entry Forms for fully automated entry processing to work. Your first task is to prepare these and send them out to all the clubs taking part.

#	BG No.	First Name	Last Name	Date of Birth	M/F	Grade	Age	Team
1	911110	Priya	Roberts	01/01/2000	F	H	U9	
2	911121	Emily	Ralfs	01/01/2000	F	H	U9	
Judge:		Jo Gibbons		Level:		Club		All Day
3	911123	Stacey	Gibbons	01/01/1995	F	H	U15	
4	911185	Milo	Roberts	01/01/1996	M	H	U13	
5	911146	Naomi	Griffiths	01/01/1993	F	G	15+	
6	911210	Mia	Dunn	01/01/1994	F	G	U15	
7	911110	Dale	McCullough	01/01/1992	M	G	15+	
Official:		Jane Dunn		Job:		Marshall C		Morning
2nd Official:		Dawn McCullough		Job:		Marshall C		Afternoon
8	911231	Lucy	Catling	01/01/1998	F	G	U11	
9	911110	Izzie	Arthur	01/01/1997	F	G	U13	
10	914310	Jo-Jo	Charley	01/01/1997	F	F	U13	
11	914410	John	Wilson	01/01/1996	M	F	U13	
12	914510	Megan	Arthurs	01/01/1994	F	F	U15	
13	911460	Rebecca	Muncaster	01/01/1993	F	F	15+	
Judge:		Val Bahnam		Level:		Club		Morning
2nd Judge:		Jo Bettyes		Level:		Club		Afternoon
14	911490	Naydn	Bahnam	01/01/1994	M	E	U15	
15	915010	Leanne	Lacey	01/01/1994	F	E	U15	
16	915110	Kimberley	Tucker	01/01/1994	F	E	U15	

IMPORTANT!

You must set the YEAR on the front worksheet for the age group calculations to be correct. The sheets assume that age groups are defined by the calendar year of the date of birth. If you need to use the academic year instead, please use the 'Schools Competition' template entry form instead.



There are a few protected fields that contain hidden data and formulae on the sheet, so avoid too much rearranging. For example, B3 contains the Discipline identifier for the event; IND, SYN, DMT or TUM. Any other value we be treated as IND.

Note that Excel **must** be used to edit this form – 'Open Office' and 'Numbers' get it wrong!

2.1.1 Multi-Discipline Forms

Some alternative layouts for forms are also supported. If you are running a multi-discipline event, you can add a duplicate of the Entries worksheet for each discipline. In this case you **MUST** name the worksheets as follows: "Entries", "Entries2", "Entries TRA", "Entries SYN", "Entries DMT", "Entries TUM". In each case, ensure that cell B3 contains the correct discipline identifier.

Permitted age groups for each Grade or Level are defined on the (hidden) 'Lists' worksheet. This is reasonably self-explanatory.

A further option is presented as an example for the USAG entry forms, where each individual may enter different disciplines at different levels. There might even be different age groups per discipline. An example is shown below:

#	USAG #	First Name	Last Name	Birth Year	M/F	Level	Age	Level	Age	Level	Age	Payment
1	121212	Asha	Smith	1999	F	8	15-O	8	15-O	7	15-O	
2	121213	Tal	Jones	2004	M	6	9-10	6	9-10	6	9-10	
3	121214	Yuval	White	2003	M	8	11-12	8	11-12	8	11-12	
4	121215	Sofia	Green	2006	F	5	7-8	5	7-8	4	7-8	
5	121216	Jared	Black	2003	M	7	11-12	7	11-12	6	11-12	
6	121217	Tyler May	Brown	2004	F	6	9-10	6	9-10	5	9-10	
7	121218	Hannah	Henderson	2002	F	7	11-12	7	11-12	7	11-12	
8	121219	Richard	Geller	2002	M	6	11-12	7	11-12	6	11-12	
9	121220	Max	Cooper	1996	M	8	15-O	8	15-O	8	15-O	
10	121221	Hana	Wollowitz	2007	F	5	7-8	5	7-8	5	7-8	
11	121222	Natalie	Gupta	2005	F	6	9-10	6	9-10	6	9-10	
12	121223	Lulu	Stephenson	2003	F	7	11-12	7	11-12	5	11-12	
13	121224	Tiki	Johnston	2004	M	8	10-U	8	10-U	8	10-U	
14	121225	Naiya	Bush	2005	F	6	9-10	6	9-10	6	9-10	
15	121226	Grace	Clinton	2006	F	5	7-8	5	7-8	4	7-8	

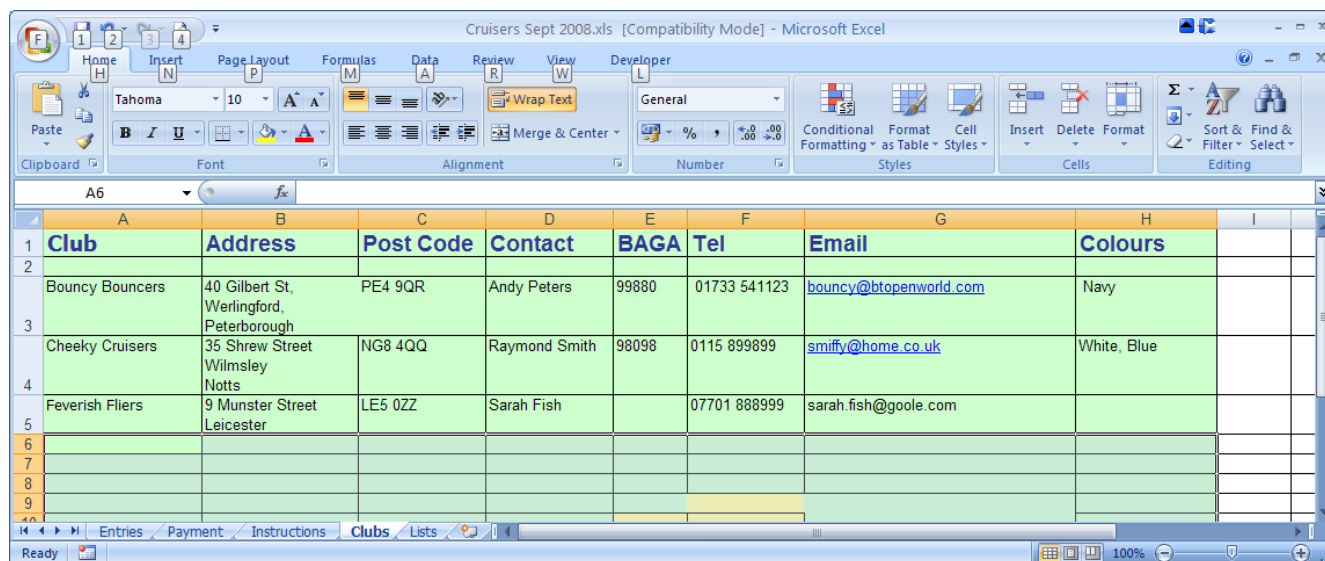
Overall, there is a lot of flexibility in the form definition, provided you base it on one of the provided templates and retain the column layouts of the critical fields (#, name, age group, level, gender).

Marking 'Guest' entrants on forms

You can indicate that an entrant is a guest from the entry form simply by putting a space and asterisk after their surname (e.g. "Smith **"). Alternatively, you can use column "J" on the entry form. Put an asterisk in the row above the labels (usually row 10) to turn this feature on. Then, any entrant with a non-blank entry in column J will be marked as a 'Guest'.

2.1.2 Setting Club Details

The entry form has a worksheet on which you can list all of the clubs, so that their details can be filled in simply by picking from a list.



	A	B	C	D	E	F	G	H
	Club	Address	Post Code	Contact	BAGA	Tel	Email	Colours
2	Bouncy Bouncers	40 Gilbert St, Werlingford, Peterborough	PE4 9QR	Andy Peters	99880	01733 541123	bouncy@btopenworld.com	Navy
3	Cheeky Cruisers	35 Shrew Street Wilmsley Notts	NG8 4QQ	Raymond Smith	98098	0115 899899	smiffy@home.co.uk	White, Blue
4	Feverish Fliers	9 Munster Street Leicester	LE5 0ZZ	Sarah Fish		07701 888999	sarah.fish@goole.com	
5								
6								
7								
8								
9								



The spread sheet is locked down to prevent accidentally changing fields that shouldn't be edited by the clubs. As an organiser though, you need access to some of these protected fields so that you can set the venue, date etc. You may also wish to amend the instructions on some of the supporting worksheets. Should this be the case, you will need to unlock each sheet. Once you have made your changes you should re-lock each worksheet. We strongly recommend setting a password for this; otherwise people will fiddle with things and mess up the formulae! The password for the sample entry forms is 'barani'.

When the completed entry forms are returned to you, save them all to a folder on your PC (with no other Excel files in it!). Note that if you try to use 'Open Office' or other programs to edit the entry forms, they will frequently fail to operate correctly. You should always use Microsoft Excel to edit these files.

It is also possible to use the program without the entry forms - you can enter the competitor details directly if you prefer, or you can read in a list of competitors as a comma separated file (.csv) – see the section 'Importing a simple list of entrants' below. This is especially useful when processing athlete lists from USAG or BG online entry systems.

Warning: It is best to **close any Excel documents before starting TScore**. There is a risk that otherwise, unsaved files may be lost when TScore exits.

2.2 How to set up a competition

Pick 'Start a New Competition' and fill in the name, venue, date and a unique database name.

Choose the events you want to include in your competition from the checkboxes shown.

This will create the competition database for you. If you want to change it later, use 'Change Competition Details' on the 'Edit Competition' screen. (Note that you cannot alter the *events* after creation though.)

When setting the min / max members in a team, the minimum is also the number of scores counted for each team, the maximum will be the biggest number of entrants allowed in a team.



'Guest' entrants are usually non-competing entrants; they will be given placings above 1000 to separate them from the actual competitors. However, it is also possible to allow guests' scores to be counted in team results. This is especially useful in BSGA competitions, where Individuals and Teams are separated. See the 'Preferences' for how to configure this, but meanwhile, you may want to change the 'Guest Label' to be 'Team'. You can also use the Guest label for other purposes – if you want to include people marked as guests in the actual results, check the 'Include Guests in Rankings' box.

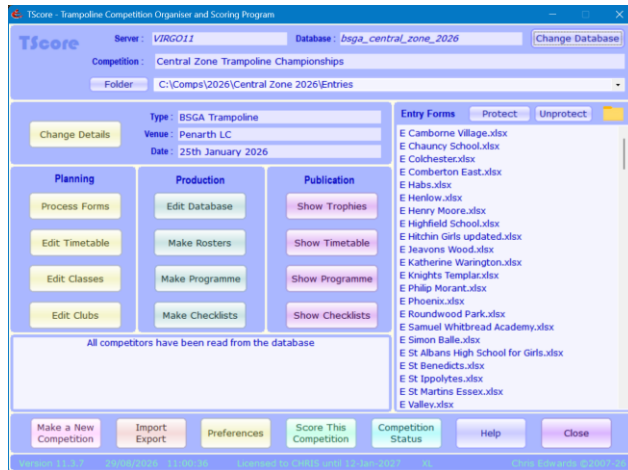
The next steps you need to perform are:-

1. Process the competition entry forms
2. Make any changes needed to the classes – such as merging small ones or splitting large ones into flights
3. Check and correct the teams for each class
4. Set up the competition timetable
5. Set the Start Order for the whole competition
6. Create the Programme and Officials' Checklists for the competition
7. Go and have a well-deserved beer

These steps are described in more detail below. (Apart from that last one – you're probably an expert already)

2.3 Processing entry forms

Start TScore, make sure the right competition database is connected and then click 'Edit This Competition'.

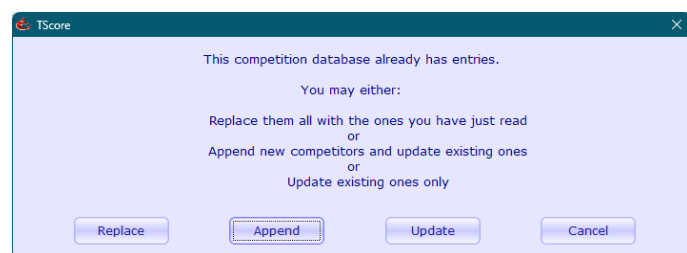


Select the folder containing the entry forms and click 'Process Entries' to read the files. This will load the entries directly into the competition database. If there are already entries in the database, you will be asked whether you want to replace them.

If you do choose to replace them, then ALL existing entries will be removed from the competition database. This is so you can simply keep reprocessing the entry forms until you are happy with them.

Once processed, the list will show you how many entries were found in each file. Double-click an entry form file in the list to view and edit it.

If you need to reprocess the forms, TScore will detect that there are already entries in the database and ask you how to proceed.



If you select **Replace**, all existing records will be deleted and the full list of entrants will be recreated from the entry forms.

If you choose to **Update**, TScore will perform an intelligent append / update of existing entrants, according to the following rules:

1. Does the BG/USAG Number match?
- or
2. Does the competitor's full name and DoB match?

If a matching record is found that has different values for some fields, you will be prompted to decide whether to update the record for that competitor. If no match is found, the entry is ignored.

If you choose to **Append**, then TScore will first attempt an update, but if no matching record is found, a new entrant will be created.



The following competitor details will be changed.
Please confirm this action by picking the button below.

Was	Will Be
Name: Ariana Cooper	Ariadne Cooper *
BG No: 100033	100033
Club: NTGA A	NTGA A
Full Club: NTGA	NTGA
Region	
Class: Elite - Women U11	Elite - Women U11
Start: 757.77	757.77
eMail:	contact@ntgagmail.com
Date of Birth: 2014	2014
Gender: F	F
Certificate: Not Printed	Not Printed
Comp Label:	

Keep team letters ☐ Keep entrant labels ☐

Change Do Not Change

Check that the updated details are correct and then click **Change** or **Do Not Change** as appropriate.

This will be repeated for every competitor that appears to match but whose details have changed.

If you are confident that you know all of the changes, you can click **Apply to All** before making your choice, in which case no further prompts will appear.

When you have finished this stage, an initial programme and list of required trophies is automatically produced.

2.4 Club Names

Some parts of the screen display and checklists have limited space in which to print the club names. Some clubs and many schools have very long names that might be truncated inappropriately. For this reason, TScore lets you define your own 'Short Names' for clubs / teams that are used in such places, whilst permitting the full names on final documents such as the printed Certificates.

To set up your own names, simply edit the ClubNames.txt file in the TScore Templates folder:

e.g.

Grimsby Tigers	> Grimsby
Market Harborough	> Mkt Harborough
Mickleover Gymnastics	> Mickleover
Kesteven & Grantham Girls School	> KGGS
All Saints RC School	> All Saints
Branston Community College	> Branston CC
Central Technology College	> Central Tech
Kirk Hallam Community Technology College	> Kirk Hallam Tech
Djanogly City Academy	> Djanogly
St. George's Technical College	> St. George's Tech

A maximum of around 15 characters is generally sensible for the short name.

You can also make these changes to an existing competition using the 'Edit Clubs' option. Changes to the short name that you make through this option are automatically saved to the ClubNames file and will be applied the next time you create an competition.



The TScore Templates folder location varies by operating system. Check the 'Preferences' option to see what your system is currently using. Note that on Windows 7, 8 and 10 it can be confusing as the 'C:\Users\Public\Documents\TScore\' folder appears as 'C:\Users\Public\Public Documents\TScore\' in the Windows explorer.

2.5 Editing the Timetable

TScore offers a broad range of timetabling options. It lets you either define a structured framework of Sessions into which the classes are added or alternatively adopt a more 'free range' flexible scheduling option.

Adding, removing and moving Flights and Sessions is a simple drag-drop operation and automatic generation of multiple Sessions and Gymnastics Rotations is available.

TScore organises your competition as a set of scheduled Sessions on up to 8 panels over 3 days. You can set the number, duration and start times of Sessions as you wish.

Each Session contains one or more Classes, and large Classes may be split into Flights and spread over multiple Sessions. All the Flights for a Class **MUST** be on the same panel though. The rest of this description uses the term 'flight' to mean either a class or a flight of a class – these are the boxes that show the class name, an optional “#” flight number, and the number of gymnasts (bracketed)..

You can also have 'break' Sessions without any Classes in to reserve timetable slots for lunch, presentations etc.

The graphical timetable editor lets you see when each class is run and on which panel. Up to 8 panels can be run on up to 3 days. Just grow the window to show more.

The following sections describe how each feature of the Timetable Editor can be used. For most efficient use we recommend that you use this sequence of actions to set up your event.

1. Create a new competition
2. Load the gymnasts (from Entry Forms or other lists)
3. Check the number of gymnasts in each class and combine any small classes in the Class Editor if you wish
4. Randomise the start order, splitting flights in the same operation by setting the Max in Flight on the Randomise options screen
5. Run the timetable editor and use “Add Sessions” to create aligned sessions of your preferred length over all panels. The same option can auto-populate the sessions that you create
6. Adjust the resulting timetable as you wish
7. Check for conflicts in multi-apparatus events and move flights accordingly.

2.5.1 Timetabling Basics

Click **Edit Timetable** to create, edit and save the timetable. You will see the screen below.

The screenshot displays the TScore Timetable Editor interface. The top section contains filters for Class, Flight, Day, Panel, Warmup, and Class TPE. Below this is a table showing session details for the selected panel (Panel 2). The main area is a grid of sessions across four panels (2 beds each) for Day 1. Sessions are color-coded and labeled with class names and session numbers. On the right are various action buttons like Save, Conflicts, Help, Cancel, Expand Time, Add Sessions, Add Rotations, Assign Panels, Reset Equip, Fit Session, Fit All Sessions, Split Flight, Delete Day Sessions, Delete Sessions, Show Warmup, Grow Sessions, Show Durations, and Day selection buttons (Day 1, Day 2, Day 3).

On the left is the pickable list of currently unscheduled Flights / Classes. Above that list is a set of filters, to help you narrow down the list. The centre panel contains the currently scheduled Sessions and above this is the 'details' display for the currently selected Session or Flight.

On the right are the 'action' buttons to perform all the functions you need to edit the timetable, and display options to change the time scale (x1, x2, x4) and to scroll the display vertically (time) and horizontally (panels)

To get started, simply click on an unscheduled class and drag it to a space on a panel to create a Session, which is shown as a bigger (usually purple) box. Each session can contain multiple flights from one or more classes.

You can add multiple Flights to a Session just by dragging and dropping Flights from the Class Picker. You can also drag Flights between Sessions or drag and drop within the same session to move a flight to the bottom of the list.

If you drop a class onto an existing session, then that flight will be added to the end of the flight list for the session. If you drop a flight into a space, a new session will be added if there is space for it.

When you **Save** the timetable, the details are saved to the database, and you are given the choice of whether to create printable copies of the timetable and/or programme. Simply click on the **Show Timetable** or **Show Programme** buttons to see the files.

The timetable file includes an overall timetable and individual timetables that you can print for each panel. You may edit the timetable file in Excel to adjust the presentation as you wish.

2.5.2 Further Timetabling Options

There are numerous other options in the timetable editor that you may find useful.

1. Class Picker Filters

The unscheduled classes shown in the left hand list can be filtered by discipline ('event'), grade, age and gender. Use this to control which classes are automatically added when you create sessions.

2. Session length adjustments

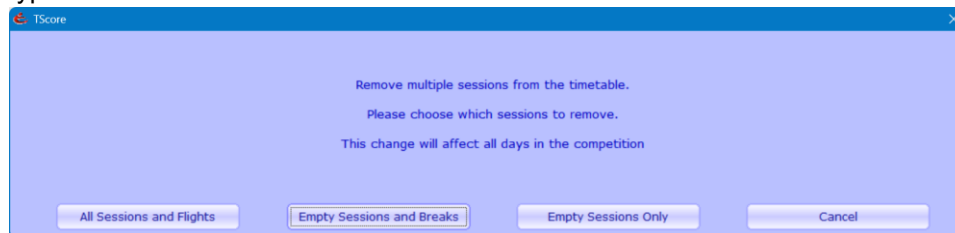
A session may have been assigned more or few gymnasts than can actually fit in the available time. In this case, the session box will turn red. You can select the session and click **Fit Session** to automatically adjust the session length. Similarly, if a session has unused time, the box will turn green and can be shrunk to fit the same way. You can also just double-click the session box to do this.

You may also click **Fit All Sessions** to adjust the duration of all sessions to fit the content.

When a session is selected, details of that session are shown in the information panel at the top of the screen. The duration of the session can be set manually here if preferred.

3. Deleting Sessions

You can delete a single session by selecting it and clicking **Delete This Session**. You may also use the keyboard **Delete** button. To delete multiple sessions, click either **Delete Sessions** or **Delete Day Sessions** (just for the currently shown day). This will show the following dialog for you to choose which session types to delete :



4. Adding a 'Break' Session

You can add a break session manually (for presentations, lunch etc) by right mouse clicking where you want the break to appear. The title and duration of the break can then be set in the information panel.

5. Adjusting flight numbers

If you have split a class into multiple flights, the number in each flight can be adjusted directly from the timetable editor. Just select the box of the flight to adjust, and use the arrows next to the Number of Entrants box in the Info panel to alter it.

6. Split / Join Flights

You can split a class or flight into two flights by selecting the existing flight and click **Split Flight**. The existing flight will be split in half, with the new flight being added to the Unscheduled Class picker.

You can also join flight by selecting the lower numbered flight and clicking **Merge Flight**. This will delete the next flight of that class and move those gymnasts into the flight that you selected.

7. Session naming

You can set the name of each session and use the following codes to substitute with actual values (so the title can track the location of the session).

%C = Class Name

%R = Region

%M = Team

%L = Panel sequence

%P = Panel name

%S = Sequence

%T = Time

For example "%P – Session %S %T"

8. Display actual times per flight

By default, each flight in a session is shown as a fixed height box. If you check the Show Durations box though, the flight box heights will reflect the actual duration of each flight

9. Display Warmup times

Checking the **Show Warmup** option will insert a gap at the top of each session to denote the amount of warmup time being applied.

10. Override the default Day / Panel for classes

You can override the day and panel to be used by the unscheduled classes currently shown by using the **Assign Panels** option

11. Gymnastics Rotations

If you are running a multi-apparatus artistic gymnastics event, you can use the **Add Rotations** option to create apparatus rotation sessions for each piece. To do this, first create sessions on one panel for the 'primary' apparatus (normally floor). Then click Add Rotations to set the panels to be used for each other piece of apparatus. TScore will then schedule sessions for each of these and populate them with the 'rotated' teams from the primary apparatus.

You will need to take care to create Flights From Teams in the Edit Database flight or randomise option for this to work.

2.5.3 Managing Flights

TScore lets you split classes into multiple 'flights' and then schedule those flights separately. It is important to note however, that all flights of a given class **MUST** be run on the same panel.

There are multiple ways of creating flights – either from within the class editor, or (usually quicker) by using the flight creation options in the Randomize and Make Flights screens from Edit Database for example.

It is also possible to create and edit flights directly from the Timetable Editor itself.

On the Editor, select an exist Class Flight (either a scheduled or an unscheduled one) and click the 'Split Flight' button to divide the flight in two. The newly created flight will appear in the Class Picker list, and the existing flight will be shortened accordingly.

Similarly if you select a flight (other than the last flight in a class) and click the 'Merge Flight' button, then entrants from the following flight will be moved into the chosen flight, and the next flight will disappear.

You can also adjust the number of entrants in a flight by using the Up/Down buttons on the 'No. of Entrants' field in the class information header. As this changes, a corresponding adjustment will be made to the next flight (unless you are altering the last flight, in which case the previous flight will be adjusted to compensate)

2.5.4 Creating Multiple Sessions

The most convenient way to set up a competition schedule is to use the **Add Sessions** feature. You normally do this starting from a blank timetable, but you can also use it to augment an existing set of sessions.

When you click **Add Sessions** you will see this screen:

Create Sessions

Choose Days and Panels

Days : 1 ☒ 2 ☐ 3 ☐ ☐ All Days

Panels : 1 ☒ 2 ☐ 3 ☐ 4 ☐ 5 ☐ 6 ☐ 7 ☐ 8 ☐ ☐ All Panels

Define Sessions and Breaks

☒ **Make Sessions**

Session Titles : %P - Session %S

Number of Sessions : 12

Start Time : 9.00

Duration (mins) : 30

Gap : 10 mins

Cycle Gap : 0 mins

☒ **Make Breaks**

Break Title : Lunch

Duration : 30

Start Time : 13.00

Add Gymnasts / Athletes

☐ Add All Classes ☐ Force onto the selected panels

☒ Add Filtered Classes ☐ Only allow one flight per session

Here, you can decide the number and duration of sessions and the gap to leave between them. You set the time of the first session and which day(s) and panel(s) to populate.

As each class has a default day and panel set in the class definition file, you can simply click **Set from Classes** to automatically choose the days and panels.

You can also choose to automatically populate the sessions from the unscheduled classes list (**Add All Classes** or **Add Filtered Classes**), using the predefined day and panel for each class, or overriding those settings (**Force onto Selected Panels**).

Click OK to apply the changes.

Note that for your timetable changes to be persisted, you will need to click Save on the editor screen, as the timetable editor works with a copy of the actual data until you save it.

2.5.5 Two 'Warmup' Trampolines

You may choose to run one or more panels with two trampolines, so that warmups can be run faster. To do this, click on the header of the panel concerned and select the 'Two Warmup Beds' option.

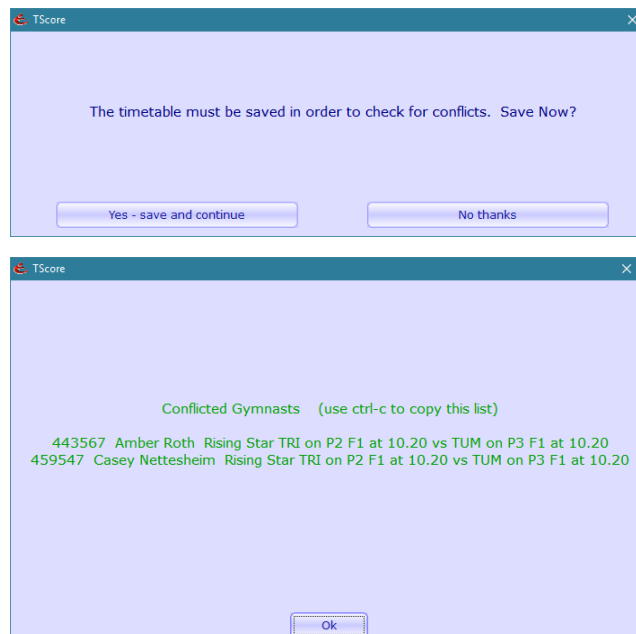
The proportion of warmup time saved can be set in the Preferences screen. By default, warmups are reduced to 67% of the single bed time.



2.5.6 Identify Timetable Conflicts

If you run a multi-discipline event, it is possible you may have hidden timetable conflicts for some entrants. To see these, just click the 'conflicts' button. You will be advised that the timetable will be saved in order to calculate the conflicts.

If you proceed, a list of conflicts is then shown. To copy the list, just click ctrl-C in the box. The text turns green for a couple of seconds to confirm the copy. You can then paste it into whatever text viewer you want (notepad, word etc) to refer to as you adjust the flights and times to avoid the problems.



2.5.7 Multi-Day Events

If you run a competition over more than one day, you can schedule each day independently. Simply drag each class over to the appropriate 'Day' button to move it. It will appear on that day's schedule.

Click each button to show classes running on that day.

The buttons are colour coded: Green for the currently displayed day; Orange for other days with scheduled classes; Grey for days with no scheduled classes.



2.6 Reviewing the Entrants

Once all of your competitors are entered, you should click on **Edit Database** so you can check the entrants. The Competitor List screen is shown. From here, you can view all of the entrants directly from the competition database. Click **Exit** to return to the 'Edit this Competition' screen

Demo USAG Combined Meet My Gym March 19th 2020

Select Panel and Class **510 Entrants** **Day 1 Panel 1 12:40pm** **Trampoline**

Event **Trampoline** Panel **All** All Classes Teams Email Print Score Help Exit

Find Competitors Change Flights

Name Club Start All Entrants Sort by: Start Order ☐ Club ☐

Details 906 0 Flight 1 P1 P2 P3 Total Posn

Name **Aaron Truluck** Class **TRA Level 8 M 15-O** USAG# **103738** Start **100.000** DoB **2003**

Club **Motion** **Motion Sports Academy** **NJ** Guest ☐ Certificate ☐

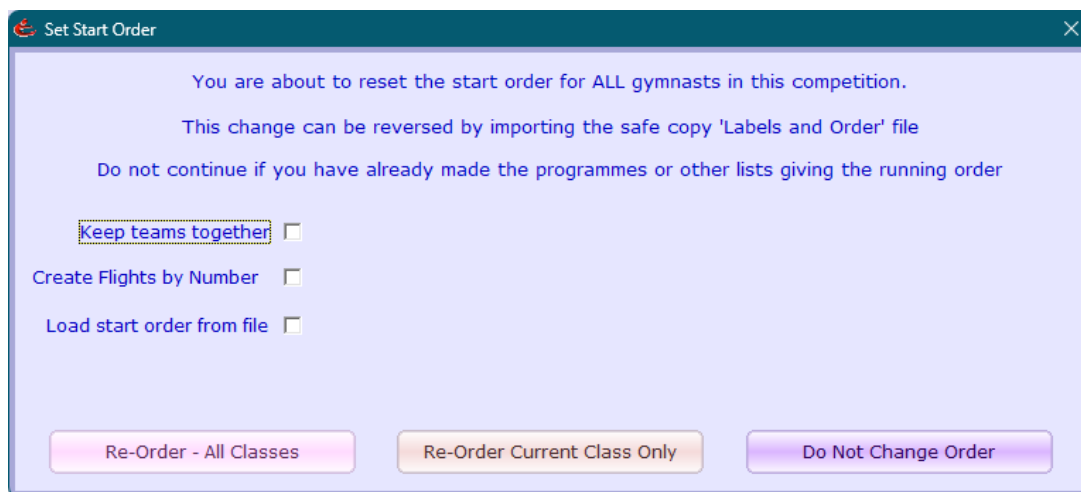
Email Clear Add Remove Withdraw Save

Actions Randomize Protect Recalculate Force Save

Name	Class	Club	Pan	Flt	Start	R1	R2	Total	Posn	Grade	Wd
Aaron Truluck	TRA L8 M 15-O	Motion	1	1						8	
Abigail Vinyard	TRA L8 F 11-12	Indigo Gymnastics Center	3	1						8	
Adelaida Harman	TRA L7 F 13-14	Dulles Gymnastics	3	1						7	
Adelaida Pooley	TRA L2 F 9-10	WISC	2	1						2	
Adele Bain	TRA L4 F 9-10	Dynamite of Gymnastics	2	1						4	
Adrienne Kohut	TRA L7 F 13-14	Elite Athletics	3	1						7	
Adrienne Sy	TRA L9 F 15-O	Fairland Gymnastics	3	1						9	
Ai Bryand	TRA L6 F 9-10	Dynamite Gymnastics	3	1						6	
Aisha Welton	TRA L9 F 15-O	The Edge	3	1						9	
Akiko Mulder	TRA L5 F 11-12	Indigo Gymnastics Center	2	1						5	
Akilah Killough	TRA L6 F 13-14	Dulles Gymnastics	3	1						6	
Alan Vosburgh	TRA L7 M 13-14	Dynamite Gymnastics	2	1						7	
Alease Appleton	TRA L6 F 13-14	Dynamite Gymnastics	3	1						6	
Alene Gawronski	TRA L8 F 11-12	Dynamic Gymnastics	3	1						8	
Alexandra Atlas	TRA L5 F 11-12	Unique	2	1						5	
Alfredo Furlow	TRA Yth M 13-14	Fairland Gymnastics	1	1						Yth	
Alisha Poulos	TRA L7 F 15-O	Motion	3	1						7	
Alla Milne	TRA L7 F 13-14	Dulles Gymnastics	3	1						7	
Alla Swartout	TRA L7 F 15-O	FreeState Gymnastics Inc.	3	1						7	
Alona Molder	TRA L8 F 15-O	Indigo Gymnastics Center	3	1						8	
Alphonso Ditzler	TRA L8 M 13-14	M-BC Flip Over	1	1						8	
Althea Cullens	TRA L6 F 11-12	Elite Trampoline	3	1						6	
Alton Heron	TRA L6 M 15-O	Unique	1	1						6	
Alyson McCleskey	TRA L7 F 9-10	Dynamite Gymnastics	3	1						7	
Amal Vira	TRA L3 F 9-10	Zero Gravity T&T	2	1						3	
Amee Pollan	TRA L8 F 13-14	Indigo Gymnastics Center	3	1						8	
America Viviani	TRA L4 F 8-U	Garden State Trampoline	2	1						4	
Amiee Garrick	TRA L8 F 10-U	Garden State Trampoline	3	1						8	

2.7 Setting the Start Order

At **Trampoline and DMT** events, we usually randomize the bounce order and do not typically assign a recognized 'Competitor number' to each entrant. To set the Random Start Order, just click on the **Randomize** button on the Edit Competitors screen. You should only do this BEFORE you have produced your final programme with bounce orders in! (Although you may want to randomise a freshly populated 'Final' stage – just ensure you pick 'Current Class Only')



Set Start Order

You are about to reset the start order for ALL gymnasts in this competition.

This change can be reversed by importing the safe copy 'Labels and Order' file

Do not continue if you have already made the programmes or other lists giving the running order

Keep teams together ☐

Create Flights by Number ☐

Load start order from file ☐

Re-Order - All Classes Re-Order Current Class Only Do Not Change Order

You can also choose to keep members of the same team together – and even automatically create 'Flights' from one or more teams. This option is most useful for team-based Artistic Gymnastics events.



Set Start Order

You are about to reset the start order for ALL gymnasts in this competition.

This change can be reversed by importing the safe copy 'Labels and Order' file

Do not continue if you have already made the programmes or other lists giving the running order

Keep teams together ☒ Create Flights From Teams ☒ Number of Teams per Flight 2

Create Flights by Number ☐

Load start order from file ☐

Re-Order - All Classes Re-Order Current Class Only Do Not Change Order

Alternatively, you can create flights but setting a minimum and maximum number of entrants for a flight. TScore will try to honour the settings you have chosen, though this may not always be possible.



Set Start Order

You are about to reset the start order for ALL gymnasts in this competition.

This change can be reversed by importing the safe copy 'Labels and Order' file

Do not continue if you have already made the programmes or other lists giving the running order

Keep teams together ☒ Create Flights From Teams ☐

Create Flights by Number ☒ Minimum in Flight 6 Maximum in Flight 12

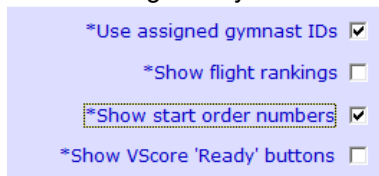
Load start order from file ☐

Re-Order - All Classes Re-Order Current Class Only Do Not Change Order

Note that in order for this to work in this manner, it is important that you verify the Preferences setting for 'Show fixed start numbers'. This flag changes the behaviour of the competitor numbering system.

At **Artistic Gymnastics** events for example, each gymnast is usually assigned a number according to the age of the gymnast within their team. i.e. each team's members are assigned sequential numbers, with the lowest number for the youngest member.

To achieve this, you need to ensure that the 'Use Assigned Gymnast IDs' box is CHECKED:



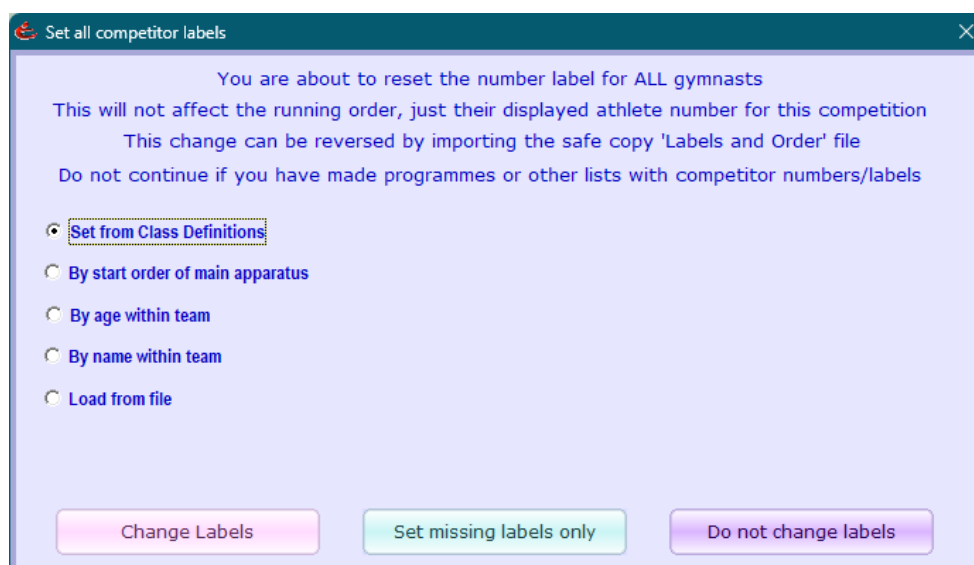
*Use assigned gymnast IDs ☒

*Show flight rankings ☐

*Show start order numbers ☒

*Show VScore 'Ready' buttons ☐

Then go to Edit Competition->Edit Database and click the 'Set Labels' button:



Set all competitor labels

You are about to reset the number label for ALL gymnasts

This will not affect the running order, just their displayed athlete number for this competition

This change can be reversed by importing the safe copy 'Labels and Order' file

Do not continue if you have made programmes or other lists with competitor numbers/labels

☒ Set from Class Definitions

☐ By start order of main apparatus

☐ By age within team

☐ By name within team

☐ Load from file

Change Labels Set missing labels only Do not change labels

You now have a choice of behaviour. Select 'By age within team' or 'By name within team' and then 'Change Labels' to continue.

At **Tumbling**, **Acro** and **Artistic** events however, each gymnast is usually assigned a sequential number for the class within which they are competing. The ordering within each class is randomized. TScore also lets you leave a gap in the sequence between each class, should you want to allow for late entrants. Gymnast numbering can be defined for each class (set this in the Class Editor) or can be overridden from this screen.

From here, you can set the number for the first gymnast (in case you want to start at 101 for example) and you can also add a gap between each class to allow for late entrants. (If you subsequently add a late entrant, just set their number manually on the Edit Competitor form).

Note that the classes themselves are ordered according to their scheduled start time, so it is best to put the classes in the desired order using the Timetable Editor before assigning the start numbers.



It is worth noting that when you check the 'Use assigned gymnast IDs' preferences box, checklists and the programme will be generated with the assigned gymnast competitor number shown. If not, then the order within the class is used.



TScore automatically saves the existing start order and gymnast labels to file and offers a restore function. The files it generates are simple CSV text files, so if you wish, you can generate these, edit them by hand in Excel, then use those to set your own explicit start order.

2.8 Emailing entrants and clubs

TScore provides direct emailing capabilities so that you can send messages, start lists (aka 'rosters') and results to all of the clubs and entrants in your event.

Go to the Edit Database screen and click the Email button to use this feature.

Set the subject and header for your email – you can use the tags %COMP%, %VENUE% and %DATE% to pick up the competition name, venue and date from the current event.

You can also select an attachment for the email – this is useful to send out the exported results. Click **Choose File** to pick the file you want to attach.

For privacy, it is best to send bulk emails using 'bcc'.

To do this, set the 'To' address to one of your choice – usually one of your own.

Put the text you want for the body of the message in the message box – this accepts HTML if you want to include links to your website for example.

If you select **Simple Message**, then every email address in your competition database will get the same message and attachment.

If you select **Full list of entrants**, then every email will include a table of the entrants that you are currently showing on the Edit Database screen. (i.e. any search, discipline or class filters you have set will be applied).

If you select **Individual list of entrants** then separate emails will be sent out to each club / email address list, including only the details for their club. Search filters are also applied. The BCC undisclosed recipients field is not needed for this option.

The check boxes to the right determine whether the emails are actually sent, and what additional information to include in them.

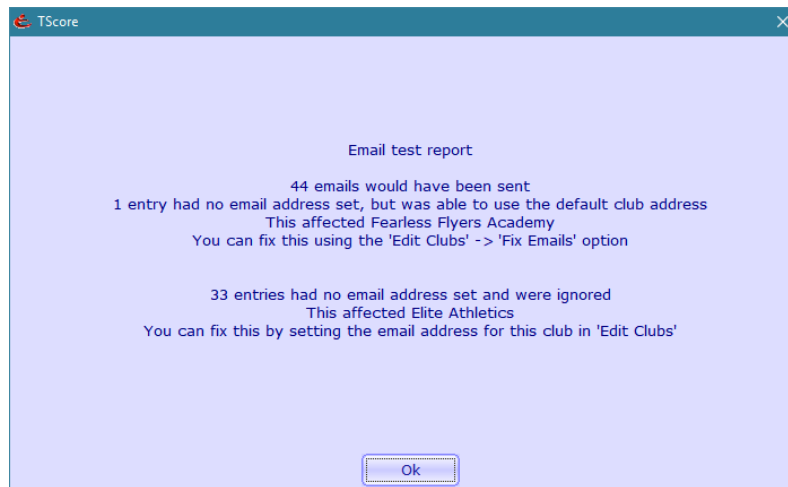
Checking **Preview Messages** will generate all of the emails in Outlook, but not actually send them. They will appear on screen for you to check and then send or delete as you wish.

When previewing, you can also choose to provide your own list of recipients for the emails. This stops TScore from filling in the email recipients automatically.

If you check **Include results**, then scores and placings will be included in the generated list of athletes.

If you check **Include Date of Birth**, then the date or year of birth or the school year will be included in the generated list of athletes, according to the type of competition being run and the entry form data available.

Checking **Test run only** will run through the process, telling you how many emails would be sent and whether there are any athletes without an identifiable email address. This is especially useful when sending individual lists of entrants, so you can check that nobody will be missed out before actually sending all of the emails.



When you are ready, click **Send emails** to proceed. Your settings and content are remembered as long as TScore is running.

Remember that you must have Outlook installed and enabled for programmatic access on your computer for this feature to work.

You can configure the email account name to send emails from in the Preferences screen.

3 Changing competitor details

When you are preparing the competition, it is generally best to make any changes to the original entry files and re-process them.

Once the start order has been set and published, you can use the 'LateEntries' Excel file to add extra competitors to the database and checklists, however, it may be easier to use the **Add** option in Edit Database.

You may also continue to update the original entry forms since TScore lets you merge any additional or modified entrants. Do not use this method though once you have made manual changes to the entrants, as those changes will be lost. Always take a safe copy of the database just in case.



You can take a safe copy of the competition database whenever you like by going to the main screen, clicking **Import/Export** and selecting 'Copy Competition Database'. You can recover it later using 'Import Competition Database' from the same location.

If you need to change the details of existing competitors, you can use the **Edit Database** option. From this screen, you can make changes to the competitors very quickly

To find a competitor, just start typing their name or club in the 'Find' panel. You can also or pick their class in the 'Select Class' panel. You will notice that if you set a search filter, the 'Show All Entrants' button appears. This gives you a quick 'reset search' option and is visible from the Scoring form too.

East Midlands Championships Hincley Leisure Centre 8th Oct 2023

Select Class **137 Entrants** Day 1 Panel 2 12.40 Trampoline

Event **All** Apparatus **All** Panel **All** Class **All Classes** Teams Email Print Score Help Close

Search Entrants **Change Flights**

Name Club Number Region Teams / Guest / Entrants **All Entrants** Sort by Club Region & Club Class & Start

Edit Details **18** 0 Flight 1 Set 33.627 Vol 36.883 Final Total 70.51 Posn 4

Name **Adam Cook** Gender **M** Class **Elite - Men 11-14** Number **785.08** Order **785.08** Guest ☐ Randomize Recalculate

Club Name **Hincley** Full Club Name **Hincley** Region ☐ Set Labels Force Save

Email **Hincley@gmail.com** Certificate ☐ Make Flights Judges

BGr **100018** DoB **2012** Clear Add Remove Withdraw Save Protect

Name	Class	Club	Pan	Flt	ID	Ord	R1	R2	Total	Posn	Grade	Wd
Aadhya Adams	Elite F 15+	NTGA B	2	1		726	37.69	41.19	78.88	7	Elite	
Aafiyah Allen	Elite F 15+	Hincley	2	1		987	35.65	37.81	73.46	8	Elite	
Aaliyah Anderson	Elite F 15+	NTGA B	2	1		742	39.18	42.57	81.75	2	Elite	
Aaminah Bailey	SYN Novice U15	Night Flyers	1	1		984	35.48	34.85	70.33	3	Novice	
Aarya Baker	Elite F 15+	NTGA B	2	1		942	38.04	43.36	81.41	3	Elite	
Aasiyah Barker	Inter F U11	NTGA A	1	1		625					Inter	
Aayan Barnes	Novice M 11-14	NTGA A	1	1		881	25.30	26.40	51.70	2	Novice	
Abbie Bell	Novice F 11-14	NTGA B	1			966					Novice	X
Abdullah Brown	Novice M 11-14	Hincley	1			621					Novice	X
Abdulrahman Butler	Novice M U11	Hincley	1	1		607	14.30	23.90	38.20	4	Novice	
Abeeha Bennett	Open Class F	Hincley A	2	1		869	37.95	45.24	83.19	5	Open	
Ada Campbell	Novice F U11	NTGA C	1			695					Novice	X
Adaline Carter	Inter F U11	NTGA B	1	1		621	32.46	34.26	66.72	6	Inter	
Adalyn Chapman	Novice F U11	Elevate A	1	2		971	24.80	25.00	49.80	10	Novice	
Adam Cook	Elite M 11-14	Hincley	2	1		785	33.63	36.88	70.51	4	Elite	
Addison Clark	Novice F 11-14	NTGA A	1	1		791	26.10	27.00	53.10	1	Novice	
Addison Cooper	Elite M 11-14	NTGA A	2	1		780					Elite	
Adelaide Clarke	Novice F 11-14	NTGA A	1	1		645	26.00	26.60	52.60	3	Novice	
Adele Collins	Inter F 15+	NTGA A	2	1		732	35.58	40.37	75.95	3	Inter	
Adnan Davis	Inter M 11-14	NTGA A	1	1		895	25.27	37.76	63.03	5	Inter	

Then click on the entrant in the list to view their current details.

To change their name, club or class, just alter the value in the 'Competitor Details' panel and click **Change**. You will be asked to confirm the change.



The following competitor details will be changed.
Please confirm this action by picking the button below.

Was	Will Be
Name: Adam Cook	Adam Clark
BG No: 100018	100018
Club: Hinckley	Hinckley
Full Club: Hinckley	Hinckley
Region	
Class: Elite - Men 11-14	Elite - Men 11-14
Start: 785.08	785.08
eMail: Hinckley@ggmaill.com	Hinckley@ggmaill.com
Date of Birth: 2012	2012
Gender: M	M
Certificate: Not Printed	Not Printed
Comp Label:	

Keep team letters ☐ Keep entrant labels ☐

Change **Do Not Change**

Note that if a competitor changes classes after the bounce order has been set, a start value will be assigned so that they bounce last. (This can be changed using the **Preferences** option).

To withdraw a competitor, click on **Withdraw** and to reinstate a previously withdrawn competitor, click **Reinstate**. You will be asked to confirm the change in each case. Withdrawn competitors have an explicit indicator so that they can be distinguished from an actual competitor who scores zero.

It is not possible to change a competitor's class once they have a score recorded against them. They can be withdrawn though; in which case their existing scores are preserved. If you do need to change classes, simply delete the entrant's scores first.

To add a new competitor, enter their Name, Club and Class in the Competitor Details panel and click **Add**.

To remove a competitor, highlight their name in the list and click **Remove**.

Note that scores cannot be changed from the Edit Competition screen. Click the **Score** button at the top of the screen to swap into 'Scoring' mode.

3.1 Changing start order and flights

There are a number of ways you can change the start order and alter the division of a class into multiple flights. Flights are initially created through the Class Editor (see section 5.8.1), where you set the number of flights and the start number of each flight.

If these are changed subsequently, entrants are simply moved into the correct flight, according to which side of each flight boundary their start number is. If you then edit their start number directly, you can shuffle entrants between flights.

This method is a little cumbersome however. A better option is to use the option in the Timetable Editor described earlier. You may also use the Flight Editor within the Edit Database screen, as this also lets you change the order of each gymnast and move them between flights.

2026 Scottish Regional Qualifier 1 RPC, Dundee 31 Jan - 1 Feb 2026

Select Panel and Class: 8 E.J. 27 Entrants Day 2 Panel 3 11.30 DMT 752 0

Event: All Panel: All Class: DMT Level 1 - Women 13+ Filter By Class Filter By Session Teams Email Print Score Close

Search Entrants Change Flights

Drag the box at the left of an entrant to re-order

Variable flight sizes Fixed flight sizes Number in flight: F1 F2 12 10 Split flight 1 Combine flights 1 & 2

Edit Details

Name: Ellie McFadden Gender: F Class: DMT Level 1 - Women 13+ Order: 602.28 Posn: Guest

Club Name: Spartan TC Full Club Name: Spartan Trampoline Club Region: Certificate:

Email: BG# DoB

Buttons: Randomize Recalculate Set Labels Force Save Make Flights Judges Protect

Name	Club	Flt	Ord	R1	R2	R3	R4	Total	Posn	Wd
▶ Ellie McDermott	Sparta TC (89152)	1	602							
Leah Steele	Banchory Trampoline & DMT Club	1	658							
Iona Valentine	Banchory Trampoline & DMT Club	1	706							
Arya McGowan	Sparta TC (89152)	1	714							
Bianca Lodziewska	Two Foot Higher (70507)	1	723							
Daisy Chisholm	Alvah Gymteam (90306)	1	727							
Megan Coull	Banchory Trampoline & DMT Club	1	746							
Payton Lovie	Alvah Gymteam (90306)	1	750							
Aaliyah Christie	Alba TC (74610)	1	750							
Ruby Manson	City of Edinburgh TC (71880)	1	770							
Ava Topping	Alvah Gymteam (90306)	1	771							
Molly Mathieson	Diamonds Trampoline & DMT Club	1	772							
Niamh Erskine	Scotia Trampoline (93404)	1	799							
Caitlyn Duncan	Sparta TC (89152)	2	809							
Holly Cheney	Diamonds Trampoline & DMT Club	2	830							
Charlotte Ratley	Arrows TC (85615)	2	844							
Charlotte Jane Anderson	Dynamite GC (70446)	2	850							
Isabella Wood	Alvah Gymteam (90306)	2	869							
Teigan Blanchard	Alvah Gymteam (90306)	2	873							
Eimear Mcallister	Alba TC (74610)	2	888							
Leighvi Stewart	Alvah Gymteam (90306)	2	931							
Holly Milne	Banchory Trampoline & DMT Club	2	946							
Naomi Fyall	City of Edinburgh TC (71880)	2	955							
Nina Minns	All Star Elite Trampoline & DMT Team (91417)	2	964							
Jessica Dick	Sparta TC (89152)	2	989							

Click the 'Change Flights' tab and select a single class. You are then shown the number of athletes in each flight.

Within the list of entrants, you can now simply drag and drop athletes into whichever start position you wish. When you move someone, they will be put before the athlete you 'drop' them onto.

The effect on the flights in a multi-flight class will depend on the switches to the right. If you select 'Variable flight sizes', then each time you move someone between flights, the flight boundaries will adjust so that no other athlete changes their flight.

Conversely, if you select 'Fixed flight sizes', the number in each flight will stay constant, meaning that athletes on the boundaries will be moved to the next/previous flight as necessary.

Note: This option is not currently available for Artistic Gymnastics or other competitions that use fixed competitor numbering.

3.2 Checking and Changing Teams

From the 'Edit Database' screen, click **Teams** to display the Team Editor. This gives you a quick way to set up and change the assignment of entrants to teams. It also identifies teams that have an incorrect number of entrants or where a team could be formed but has not been. Specifically, it will detect (a) teams with too few or too many members (b) entrants not in a team when there is space in an existing team for them and (c) where there are enough entrants not in a team to create a new team. Note that it will NOT automatically detect cases where two teams could be made by redistributing existing team members.

When you click on the 'Teams' button, you will see the following screen:

Competitor Name	No Team	Team A	B	C	D	E	F	G	H	I	J	K
Alys Morris *	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Alyssia Murray *	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Amani Phillips *	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Amarah Price *	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

The club name and class lists let you choose which teams to see. By default, you will see **Clubs with Incorrect Teams**, which may be blank (if your entry forms are correct!). If you click the **All Clubs with Teams** button, you will see all of the clubs with enough entrants in at least one class to form a team, with both correct and incorrect classes listed. If you click **List all Clubs**, you will see all of the clubs in the list, regardless of whether they have enough entrants to form a team in any class.

In the main part of the form, the entrants for the chosen club and class are shown, with their team assignments. Any invalid teams will be shown by having a red header. Valid teams have a green header and empty teams are shown in blue. If you click on the team label, its members will be highlighted (as in Team A above).

To change team members, simply click on the button in the desired team column for the entrant. Once you have completed one class, you must click the **Save** button to commit your changes to the competition database. Once you have made changes, the club and class lists are disabled until you either **Save** or **Undo** your changes. The **Undo** button will only cancel the changes that you have made on the form, but not yet **Saved**.

When you have completed your changes, click the **Finished** button that appears in place of the **Undo** button when there are no pending changes.

3.3 Creating a Programme and Checklists

From the 'Edit this Competition' screen, click **Create Checklists** to create the competition checklists. TScore will create checklists for the Chair and Marshals, plus manual recording sheets.

Click **Make Programme** to generate a list of entrants sorted by class and bounce order, that you can simply paste into your own template for a printed competition programme.

You can control the order in which classes are written to the Programme by using the 'Competition Details form. Simply choose the programme order you want:

Note that all of the files created by the program will appear in a folder called 'CompDocs' below the 'Entries' folder for your competition. These are all in Excel format, so you can edit them directly before printing if you wish.

3.4 Gymnast Roster for Time of Flight of 3rd Party System

TScore can generate entry lists suitable for import to the AirTime time of flight measuring system, and also an entry list for use with the UK Trampoline League scoring system. To generate the lists, simply click **Make Rosters** on the Edit Competition screen. TScore generates two ToF files – one for the qualifying rounds and another for the Final round – and a League Export file. Only those classes that include ToF are listed. The generated files are put into the CompDocs folder for your competition.

A template for the roster file is in the usual Templates folder. Note that unique gymnast numbers for the League export can be generated with a prefix set in the TScore Preferences 'Entry Processing' screen.

3.5 Protecting the database

Once the competition is set up, you will probably want to set password protection on it. This restricts access to the more destructive options (such as reloading the entry forms or resetting the start order). Simply click the 'Protect' button on the edit screen and give a suitable password of your choice. To change passwords, you will have to give the original password. To remove password protection, just set the new password to be blank.

3.6 Importing a simple list of entrants

If you do not want to use the individual team entry forms, you can instead add competitors to the current competition from a simple 'comma separated' file (with a .csv filename extension).

This is a text file containing information about each competitor, one per line. Each line of information must include their name, club, gender, grade and age group.

It may also include team, BG/USAG number and start order. Each value is separated from the next by a comma.

The first line of the file (the 'header row') should contain the following column names –

Column Title	Aliases	Description of contents
Club		The name of the club, gym or school
Name		The full name of the competitor
First Name		The first name of the competitor
Last Name	Surname	The last name of the competitor
Gender	Sex, M/F	M, F or X (X for mixed)
Grade	Level	Depends on the competition. Examples "Novice", "H"
AgeGroup	Age	Age group designator - U13, 17+ etc.
Team		Team identifier - A, B C etc
Start		Start order if known
CompNum	Label	Displayed competitor number or label
BG	USAG, Number	USAG or BG membership number
Email		Competitor contact email
Region	State, County	Competitor region or state for combined events
Discipline	Disc	Discipline. One of: TRI, SYN, DMT, TUM
Coach		Coach's name

If preferred, you may supply the Name as two columns instead of one.

First Name	Name	The first name of the competitor
Last Name	Surname	The last name of the competitor

If no header row is present, the following order is assumed -

Club, Name, Gender, Grade, AgeGroup, Team, Start, BG, Email, Region, Discipline

The first 5 columns are mandatory but can be in any order.

CSV files are easily created from programs such as Excel.

Once you have your file, just create a new competition, click the Import/Export button and choose one of the 'Import list of competitors' options. You may either replace all existing entries or append to them.

It is important that all of the entries in your import file correspond exactly to classes that have been defined for the competition. See the following section on 'Configuring Classes' for full details.

It is also possible to import more sophisticated lists of entrants, such as those from USAG that include multiple disciplines per record. These files should be provided as Excel files (although TScore will swap to this processor if it recognises either a BG or USAG format entry list).

For these files, the following columns are recognised

Label	Description
name, firstname, first	Athlete first name or fullname
lastname, surname, last	Athlete last name
club, clubname	Name of club, gym or school
clubabbrev	Short name of club, gym or school
gender, sex, m/f	Gender
grade	Grade
age, agegroup	Age group
class, competitionname	Class name (BG use <i>competitionname</i>)
team	Team letter identifier
start	Start number
bg, number, usag, membershipno	Membership number
athleteid	Athlete identifier / number for this event
membershipstatus	Membership status (current, lapsed etc) - ignored
dob, dateofbirth, birth	Full DoB in the locale of the computer reading the list
email, enteredbyemail	Contact email to use
state, region, county	Used for multi-state meets
disc, discipline	Discipline
entrytype	'gymnast', 'coach', 'judge' (only gymnast is used)
entrystatus	Only 'complete' entries are loaded
teamid	Team ID overrides partnerships
teamname	Name of the team (used esp in WAG/MAG etc)
partnershipid	Used for Pairs / Synchro
partnershipname	Used for Pairs / Synchro
trampoline	Grade for Trampoline entry
tumbling	Grade for Tumbling entry
doublemini, dmt	Grade for DMT entry
trampolineagegroup	Age for Trampoline entry
tumblingagegroup	Age for Tumbling entry
doubleminiagegroup	Age for DMT entry
synchroagegroup	Age for Synchro entry
Synchropartnerfirstname, synchropartner	Name of synchro team partner (first or full name)
synchropartnerlastname	Lastname of synchro team partner (if only first name given above)
Label, compnum	Fixed gymnast number / label to display
Coach	Name of gymnast's supervising coach
highestjudgingaward	

Although TScore works best if the Grade, Age, Gender and Discipline are matched exactly, some formats (e.g. BG GymNet) do not support those fields. Instead, TScore has to try to guess them based on the 'CompetitionName' field. It does this with the assistance of a number of 'Lookup files' – one for each of Discipline, Grade, Gender and Age. There are separate lookup files for UK and USA, all located in the C:\Users\Public\Documents\TScoreX\ClassDefns\Lookup folder.

TScore will check the class names for the key words and phrases that help it to identify a class (assuming a class of that name doesn't exist).

Furthermore, if a matching class isn't found, TScore will try to create it for you if the **Preferences→'Entry processing'→'Create missing classes during import'** option is set.

For this, it will copy the class attributes and behaviour settings that it reads from a template class in the database / CDF. This class must be named as "<apparatus> Template" (e.g. "TRA Template")

Recognised apparatus names are:

TRA, SYN, DMT, TUM, Rhyth, Acro, Pole, P-Bar, Pomm, H-Bar, Rings, Floor, Vault, Beam, U-Bar

3.7 Configuring Classes

TScore includes class definitions for the current (2022) Club, Regional and National Levels for TRA, SYN, TUM and DMT and 'Closed' competitions and BSGA Schools competitions. It also supports USAG grades for the 2022 season. It has an editor that lets you change the classes and then save the modified set as a text file, which you can subsequently pick from a list when you are setting up your next event.

All class definitions are provided through these external files. You can add your own definition files into the ClassDefns folder. Gymnastics class definitions live in the ClassDefns\Gymnastics subfolder.

Each class has the following attributes:

Item	Header	Description	Values
Discipline	Discpln	Individual, Synchro, DMT or Tumbling	TRI, SYN, DMT, TUM
Code	Code	A unique code for this class	Text – e.g. I12, X23
Age	Age	Age group as read from entry form	U11, U15, 15+ etc.
MF	MF	Male or Female	M or F
Grade	Grade	Grade code to recognise in entry form	D, E, F etc
Short Name	Short name	Short name for this grade	e.g. "15+ Girls H"
Full Name	Full name	Full name of this grade	e.g. "Over 15 Girls Club H"
Default Panel	Pan	Initial panel to assign	Number 1 to 4
Tariff Round 1	Tf1	Whether round 1 includes a tariff	Y or N
Tariff Round 2	Tf2	Whether round 2 includes a tariff	Y or N
Final	Fn1	Whether a final will be run	Y or N
Zero Final	ZeroF	Whether the final starts from a zero score	Y or N
Programme Order	Order	Determine the order in which classes are lists	Numeric normally
Qualifying Score	Qual	Minimum score needed to qualify for the next grade	Numeric. Can be absolute score - e.g. 49.5 or a percentage of the entrants (< 1). e.g. 0.2
Qualifying Score 1b	Qu1b	Alternative Higher score needed to qualify for the next grade	Numeric. Can be absolute score - e.g. 49.5 or a percentage of the entrants (< 1). e.g. 0.2
Qualify Both	Bth	Do both Qual 1 condition have to be met (i.e. AND vs OR)	Y or N
Qualifying Score 2a	Qu2a	Higher score needed to qualify for the next grade	Numeric. Can be absolute score - e.g. 49.5 or a percentage of the entrants (< 1). e.g. 0.2
Qualifying Score 2b	Qu2b	Alternative Higher score needed to qualify for the next grade	Numeric. Can be absolute score - e.g. 49.5 or a percentage of the entrants (< 1). e.g. 0.2
Qualify Both2	Bt2	Do both Qual 1 condition have to be met (i.e. AND vs OR)	Y or N
Include Tariff	QTf	Whether to include tariff in the qualifying score	Y or N
Relegation Score	Relgn	Minimum score needed to avoid relegation	Numeric. Can be absolute score - e.g. 40.5 or a percentage of the entrants (< 1). e.g. 0.15
Minimum Entrants	MinEnt	Minimum entrants needed for relegation	Number
Time per Entrant	Time	How much time to allow in the timetabler	Numeric (minutes if < 15, seconds if >= 15)
Requalification	QPn	Is there a 'requalification panel'	Y or N
Time of Flight	ToF	Does this class have Time of Flight recorded	Y or N
Bonus	Bonus	Does this class have a bonus score	Y or N
Warmup time	WmUp	Warmup time per entrant for this class	Minutes (<15) or seconds (>=15). 0 for default.
TieBreak rule	Tie	The tie break rule to apply	DF (Default for competition), US (USAG), F9 (FIG 2009), F3 (FIG 2013), NO (None)
Penalty	Py	Does this class have a Penalty score	Y or N
Has Round 2	R2	Does this class have a second round / pass / routine	Y or N
Has Round 3	R3	Does this class have a third round / pass / routine	Y or N
Has Round 4	R4	Does this class have a fourth round / pass / routine	Y or N
Tariff Round 3	Tf3	Does the 3 rd round have a tariff / difficulty score	Y or N
Tariff Round 4	Tf4	Does the 4 th round have a tariff / difficulty score	Y or N
Horizontal Displacement	HD	Does this class have a Horizontal Displacement score?	Y or N

Maximum E-Judges	MX	How many E-Judges do you require (any less than this will be made up by the average score of those actually recorded). For HD TRA set it to 6. (The adjustment to 4 or 2 will be made according to the number judges actually present/).	Number 2 to 6 For USAG set to 3 – it will intelligently swap scoring methods according to whether 2 or 3 judges are present.
Qualify HD	QHD	Whether the HD score counts towards qualification	Y or N
Qualify PY	QPy	Whether the Penalty score counts towards qualification	Y or N
Qualify BN	QBn	Whether the Bonus score counts towards qualification	Y or N
Qualify Both 2	Bt2	Whether both conditions must be met for 2 nd qualification	Y or N
Max A-Judges	MxA	Maximum number of Artistic judges	1 to 4
Median E	MnE	Whether to use median score of 3 e-Judges rather than average (for USA)	Y or N
Ex Variation	ExV	Maximum e-score variation allowed without warning	Numeric e.g. 0.3
Number of Ex	NX	Actual number of Execution scores to count in the total	1 to 3 – usually 2 now
Median Moves	MD	Whether we are scoring by median deductions per move (tablet scoring only)	Y or N
Skills	SKLL	Number of skills in each pass (for tumbling) One digit per pass. A = 10.	e.g. 6638
Round 2 Options	R2Opt	When to use the Total, Best or Average score of the rounds 1 and 2	T, B, A
Previous Stage	PrvStg	ID of the previous stage in a multi-stage class	e.g. qualifying class ID for the final
Cumulative	Cm	Whether to add the previous stage score to this stage.	Y or N
Max Entrants	MxEn	Maximum number of qualifiers into this class from the previous stage	Number up to 32
Previous Flight Qualifiers	PFQ	How many automatic qualifiers from each previous stage flight	Usually 1 or 2
Finalists	NFn	Number of finalists for this class	Use 0 for default
Team Gym Number	TGnum	Gymnast number for the first team in this class	e.g. 201
Team Increment	Inc	Gymnast number increment for subsequent teams	e.g. 10 (leave a gap between teams normally)
Individual Number	IGnum	Number (aka Label) for the first gymnast in this class if not using teams	e.g. 30
Qualifying Skill	QS	Is a specific skill needed to qualify – (this adds a box to the score screen)	Y or N
Zero Final 2	ZF2	If there are two Final exercises, is the second one a 'zero final' too	Y or N
Day	Day	The default competition Day for this class	1, 2 or 3

Editing Classes

Once you have created your competition, you can still edit the class definitions, giving you fine control over each of the groups. From the 'Edit This Competition' screen, click on **Edit Classes** to see the following screen:

The screenshot shows the 'Edit Classes' interface. The top section allows filtering classes by Discipline, Grade, Gender, and Age. The 'Class Settings' section includes fields for Name, Full Name, Team Class, Ties, Age, Gender, Grade, Discipline, and 2-Pass Score. There are also checkboxes for 'No. of passes & difficulty', 'Execution Judges', 'Features', and 'Qualifying Scores'. On the right, there are buttons for 'Add', 'Save Changes', 'Remove', 'Merge from File', 'Reset', and 'Combine'. Below the settings is a 'Flights' section with 'Entrants' and 'Flights' counts. At the bottom is a large table listing classes with columns for Class, Panel, Age, Grade, Sex, DD1, DD2, Final, Zero, Q1f1a, Q1f1b, Q1f2a, Q1f2b, Mins, Ents, T3, T4, App, Shortname, Day, Join, Printed, Fshd, Bon, R2, Pen, HD, EJ, and Dis.

To edit a class, click on it in the list and make your changes in the form above. When you have finished, click **Save Changes**.

If you want to create new class, simply click the **Add** button instead.

You may also save the entire set of classes for future re-use, just click **Save to file**.

Normally, you will only see those classes with competitors. Click the **Show All Classes** checkbox to see all defined classes. You can define up to 900 classes for each competition. You can mix disciplines within one competition provided the total number of classes does not exceed this maximum.

You can use the top (green) zone of the form to filter the list – pick the discipline, gender, level etc.

You can also set a filter by right clicking a value in the grid.

To unset a filter, click the corresponding filter label. You can also uncheck the 'Apply Filters' box.

The values that you can set for each class are as follows:

Name	The 'short name' for the class, used in tight spaces!
Full Name	The 'long name' for the class, used where there is plenty of room
Team Class	This lets you associate multiple classes into a single 'Team' class
Gender	The gender code (must match the 'Gender' value in import files and entry forms)
Grade	The grade code (must match the 'Grade' value in import files and entry forms)
Age	The age group code (must match the value in import files and entry forms)
Combine with	The age group or class with which this class is to be joined (this is a reversible operation).
Discipline	Individual, Synchro, DMT, Tumbling, Artistic, Acro, Pole... pick from the list
Default Panel	The default panel to assign this group to. (Can be changed later with the timetabler)
Time per Entrant	The time in minutes (<10) or seconds (>=10) to allow for each competitor when calculating duration in the timetabler. Warmup and total time can be set.
Pass 1 to 4	How many routines/passes this class has
Difficulty 1 to 4	Which of the passes have a difficulty (tariff) score
Final	Whether this class should run a final (i.e. a 3 rd routine for TRA or 3 rd & 4 th pass for TUM/DMT, in which not every entrant participates.
Zero Final	Whether positions in the final just use the scores in the final, or take a cumulative score.
Finalists	Number of entrants allowed in the final ('Default' to use the global default value in Preferences)
Bonus score	Does this class have a 'Bonus score' field
Penalty score	Does this class have a 'Penalty score' field
Time of Flight	Does this class have a 'Time of Flight' field
Horizontal Displacement	Does this class have 'Horizontal Displacement' fields
Tie Break	Which tie-break rules to apply to this class
Requalify	Do we allow a 'Requalification panel' for this class (deprecated feature)
Max E-Judges	The maximum number of execution judges expected for this class. If fewer scores are entered, the missing ones are filled by the average score of the ones actually recorded. There are some very special behaviors here though, such as automatic handling of 2 or 4 actual judges (set in Preferences → Panels) when the max e-judges is set to 6.
Num E-Scores	How many e-scores to use in the calculated total. Usually 2 or 3.
Max Variation	Maximum e-score variation allowed without a warning
Qualifying Scores	Score needed in rounds 1 & 2 for promotion/mobility/qualification. Can be an absolute value, or a percentage of the entrants (enter a value less than 1; for example, 0.15 = top 15%). It can also refer to a minimum difficulty (dn.n) or a position (1 to 9). You can specify 2 separate qualifying scores (e.g. for mobility and qualification)
Include Tariff	Whether the tariff counts in the qualifying score
Include Penalty	Whether the penalty counts in the qualifying score
Include Bonus	Whether the bonus counts in the qualifying score
Requires Both	Whether both qualification conditions must be satisfied
Relegation	Score needed in rounds 1 & 2 to avoid relegation. Can be an absolute value, or a percentage of the entrants to be relegated (enter a value less than 1; for example, 0.25 = bottom 25%)
Min Entrants	Minimum number of entrants needed for the relegation zone to be applied
'Qualify from'	Preceding stage class name – read only (only shown for multi-stage classes)
Cumulative stage	Whether to include the score from the previous stage
Previous flight qualifiers	How many automatic qualifiers from each previous stage flight
Max Entrants	Total number of qualifiers to copy through from the previous stage

Note on combining age groups:

You can combine multiple age groups for the same gender/grade. The original ages are retained in the database should you want to revert. Once you have set the combinations (which are shown in the 'Join' column), you must apply them by clicking the **Combine** button. You can undo this action by clicking **Reset**. This will still retain the 'Join' information you set, but will restore the entrants to their original classes.

If you want to combine boys/girls to run a mixed gender class, you can change the 'target' class to be mixed gender ("X"), then you can add other classes from the same grade, either male or female to this class.

You will usually need to edit the timetable *and* check the teams once this operation has been performed.

TScore also gives you more flexible way to combine classes. Rather than join to an existing class, this method creates a new class for you. (You can of course still 'undo' the merged entrants at any point.)

On the Edit Classes screen, select the first class that want to combine (it is best to pick the one whose description and settings are closest to what you want for the combined class). Now, hold down the 'ctrl' key and select the other classes that you want to join by clicking the grey boxes on the left of the list. As you select additional classes, the attributes of the class will highlight in different colors to indicate which values you must change (in Red) in order to create the new composite class.

As you change each of the attributes, they will change to blue, indicating that there are no conflicting classes already defined. Note that you may only need to change one of the Grade/Age/Gender identifiers to make it unique. Orange highlight items are advisory – you may want to change these too.

Once you have defined suitable class attributes, the **Add** button will be enabled for you to save the new class. The new class will be created with a code beginning with "=>". The merged classes will show this code in the 'Join' field. The name of the class to which they are joined is shown in green just above the flight information.

Edit Classes

Find Classes

Discipline: **All** Grade: **All** Gender: **All** Age: **All** Show Empty Classes: ☐

Class Settings

Name: **Inter F** Full Name: **Intermediate - Women** Team Class: **Intermediate - Women** Ties: **Default**

Age: **All** Gender: **F** Grade: **Inter** Discipline: **Trampoline**

Combine with: **2-Pass Score Total**

No. of passes & difficulty

Pass: 1 ☐ 2 ☒ 3 ☐ 4 ☐ Difficulty: ☐ ☒

Execution Judges

Max E-Judges: **6** Num E-Scores: **2** Max Variation: **1.0**

Features

Final: ☐ Penalty Score: ☒ Median Moves: ☐ Bonus Score: ☐ Horizontal Dis: ☒ Time of Flight: ☒

Qualifying Scores

Lower: **45.0** Total: **OR** Upper: **OR** Qualifying Skill: ☐

Inc HD: ☒ Inc Diff: ☒ Inc Poly: ☒

1st Gymnast #: **0** 1st Team #: **0** Team Increment: **0** Default Day: **1** Default Panel: **2**

Flights

Entrants: **4** Flights: **Panel 2** Warmup: **2** mins Total: **240** secs Code: **Q23**

Class	Panel	Age	Grade	Sex	DD1	DD2	Final	Zero	QF1a	QF1b	QF2a	QF2b	Mins	Ents	T3	T4	App	Shortname	Day	Join	Printed	Fshd	Bon	R2	Pen	HD	EJ	Dis
SYN Elite 13+	1	13+	Elite	X	No	Yes	No	No	45.0	0.0	0.0	0.0	240	7	1	0	SYN	SYN Elite 13+	1	Yes	Yes	No	Yes	Yes	Yes	6	SYN	
SYN Intermediate U15	1	U15	Inter	X	No	Yes	No	No	45.0	0.0	0.0	0.0	240	3	0	0	SYN	SYN Inter U15	1	Yes	Yes	No	Yes	Yes	Yes	6	SYN	
SYN Novice U15	1	U15	Novice	X	No	Yes	No	No	45.0	0.0	0.0	0.0	240	4	1	0	SYN	SYN Novice U15	1	Yes	Yes	No	Yes	Yes	Yes	6	SYN	
Cat 1 Elite - Women 15+	1	15+	Cat1E	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	1	0	0	TRA	Cat1E F 15+	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Elite - Women 11-14	2	11-14	Elite	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	7	2	0	TRA	Elite F 11-14	1	Yes	No	No	Yes	Yes	Yes	6	TRI	
Elite - Women 15+	2	15+	Elite	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	9	2	0	TRA	Elite F 15+	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Elite - Women U11	2	U11	Elite	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	4	0	1	TRA	Elite F U11	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Intermediate - Women 11-14	2	11-14	Inter	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	18	1	3	TRA	Inter F 11-14	1	Yes	No	No	Yes	Yes	Yes	6	TRI	
Intermediate - Women 15+	2	15+	Inter	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	4	1	0	TRA	Inter F 15+	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Intermediate - Women U11	1	U11	Inter	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	7	1	1	TRA	Inter F U11	1	Yes	No	No	Yes	Yes	Yes	6	TRI	
Novice - Women 11-14	1	11-14	Novice	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	14	0	2	TRA	Novice F 11-14	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Novice - Women 15+	1	15+	Novice	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	2	0	0	TRA	Novice F 15+	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Novice - Women U11	1	U11	Novice	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	17	0	3	TRA	Novice F U11	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Open Class - Women	2	ALL	Open	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	9	3	0	TRA	Open Class F	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Elite - Men 11-14	2	11-14	Elite	M	No	Yes	No	No	45.0	0.0	0.0	0.0	240	5	1	0	TRA	Elite M 11-14	1	Yes	No	No	Yes	Yes	Yes	6	TRI	
Elite - Men 15+	2	15+	Elite	M	No	Yes	No	No	45.0	0.0	0.0	0.0	240	3	0	0	TRA	Elite M 15+	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Intermediate - Men 11-14	1	11-14	Inter	M	No	Yes	No	No	45.0	0.0	0.0	0.0	240	5	1	0	TRA	Inter M 11-14	1	Yes	No	No	Yes	Yes	Yes	6	TRI	
Intermediate - Men U11	1	U11	Inter	M	No	Yes	No	No	45.0	0.0	0.0	0.0	240	3	0	0	TRA	Inter M U11	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Novice - Men 11-14	1	11-14	Novice	M	No	Yes	No	No	45.0	0.0	0.0	0.0	240	4	0	1	TRA	Novice M 11-14	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Novice - Men U11	1	U11	Novice	M	No	Yes	No	No	45.0	0.0	0.0	0.0	240	4	0	0	TRA	Novice M U11	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Open Class - Men	2	ALL	Open	M	No	Yes	No	No	45.0	0.0	0.0	0.0	240	1	0	0	TRA	Open Class M	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	

When you click the **Add** button, the new class will be created automatically with a special class code beginning with “=>”, indicating that it is a composite class. This code will be shown in the ‘Join’ field. When you select one of the joined classes, the actual name of the class to which they have been joined is shown in green just above the flight information. Entrants are not yet moved into the new class.

Edit Classes

Find Classes

Discipline: **All** Grade: **All** Gender: **All** Age: **All** Show Empty Classes: ☐

Class Settings

Name: **Inter F 15+** Full Name: **Intermediate - Women 15+** Team Class: **Intermediate - Women 15+** Ties: **Default**

Age: **15+** Gender: **F** Grade: **Inter** Discipline: **Trampoline**

Combined with: **=>101** 2-Pass Score: **Total**

No. of passes & difficulty

Pass: 1 ☐ 2 ☒ 3 ☐ 4 ☐ Difficulty: ☐ ☒

Execution Judges

Max E-Judges: **6** Num E-Scores: **2** Max Variation: **1.0**

Features

Final: ☐ Penalty Score: ☒ Median Moves: ☐ Bonus Score: ☐ Horizontal Dis: ☒ Time of Flight: ☒

Qualifying Scores

Lower: **45.0** Total: **OR** Upper: **OR** Qualifying Skill: ☐

Inc HD: ☒ Inc Diff: ☒ Inc Poly: ☒

1st Gymnast #: **0** 1st Team #: **0** Team Increment: **0** Default Day: **1** Default Panel: **2**

Flights

Entrants: **4** Flights: **Panel 2** Warmup: **2** mins Total: **240** secs Code: **Q23**

Class	Panel	Age	Grade	Sex	DD1	DD2	Final	Zero	QF1a	QF1b	QF2a	QF2b	Mins	Ents	T3	T4	App	Shortname	Day	Join	Printed	Fshd	Bon	R2	Pen	HD	EJ	Dis
SYN Elite 13+	1	13+	Elite	X	No	Yes	No	No	45.0	0.0	0.0	0.0	240	7	1	0	SYN	SYN Elite 13+	1	Yes	Yes	No	Yes	Yes	Yes	6	SYN	
SYN Intermediate U15	1	U15	Inter	X	No	Yes	No	No	45.0	0.0	0.0	0.0	240	3	0	0	SYN	SYN Inter U15	1	Yes	Yes	No	Yes	Yes	Yes	6	SYN	
SYN Novice U15	1	U15	Novice	X	No	Yes	No	No	45.0	0.0	0.0	0.0	240	4	1	0	SYN	SYN Novice U15	1	Yes	Yes	No	Yes	Yes	Yes	6	SYN	
Cat 1 Elite - Women 15+	1	15+	Cat1E	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	1	0	0	TRA	Cat1E F 15+	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Elite - Women 11-14	2	11-14	Elite	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	7	2	0	TRA	Elite F 11-14	1	Yes	No	No	Yes	Yes	Yes	6	TRI	
Elite - Women 15+	2	15+	Elite	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	9	2	0	TRA	Elite F 15+	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Elite - Women U11	2	U11	Elite	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	4	0	1	TRA	Elite F U11	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Intermediate - Women 11-14	2	11-14	Inter	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	18	1	3	TRA	Inter F 11-14	1	Yes	No	No	Yes	Yes	Yes	6	TRI	
Intermediate - Women 15+	2	15+	Inter	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	4	1	0	TRA	Inter F 15+	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Intermediate - Women U11	1	U11	Inter	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	7	1	1	TRA	Inter F U11	1	Yes	No	No	Yes	Yes	Yes	6	TRI	
Novice - Women 11-14	1	11-14	Novice	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	14	0	2	TRA	Novice F 11-14	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Novice - Women 15+	1	15+	Novice	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	2	0	0	TRA	Novice F 15+	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Novice - Women U11	1	U11	Novice	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	17	0	3	TRA	Novice F U11	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Open Class - Women	2	ALL	Open	F	No	Yes	No	No	45.0	0.0	0.0	0.0	240	9	3	0	TRA	Open Class F	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Elite - Men 11-14	2	11-14	Elite	M	No	Yes	No	No	45.0	0.0	0.0	0.0	240	5	1	0	TRA	Elite M 11-14	1	Yes	No	No	Yes	Yes	Yes	6	TRI	
Elite - Men 15+	2	15+	Elite	M	No	Yes	No	No	45.0	0.0	0.0	0.0	240	3	0	0	TRA	Elite M 15+	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Intermediate - Men 11-14	1	11-14	Inter	M	No	Yes	No	No	45.0	0.0	0.0	0.0	240	5	1	0	TRA	Inter M 11-14	1	Yes	No	No	Yes	Yes	Yes	6	TRI	
Intermediate - Men U11	1	U11	Inter	M	No	Yes	No	No	45.0	0.0	0.0	0.0	240	3	0	0	TRA	Inter M U11	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Novice - Men 11-14	1	11-14	Novice	M	No	Yes	No	No	45.0	0.0	0.0	0.0	240	4	0	1	TRA	Novice M 11-14	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Novice - Men U11	1	U11	Novice	M	No	Yes	No	No	45.0	0.0	0.0	0.0	240	4	0	0	TRA	Novice M U11	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	
Open Class - Men	2	ALL	Open	M	No	Yes	No	No	45.0	0.0	0.0	0.0	240	1	0	0	TRA	Open Class M	1	Yes	Yes	No	Yes	Yes	Yes	6	TRI	

The combined classes behave the same as age-group joined classes. Click **Combine** to move the entrant from each merged class into the new class. Click **Reset** to reverse the operation.

Note that it is best to use an age group or grade identifier for your new class that will not match the values on your entry forms. Any processed forms will put the entrants into the correct 'original' classes; you just need to remember to re-combine them.

3.7.1 Flights

If there are more than 10 entrants in a class, TScore will offer to split the class into flights. Up to 11 flights may be defined. When you click on each of the 'Flight' check boxes, you can enter the 'Split' competitor count, which determines the number of entrants in each of the flights.

Flights

Entrants 36 Flights: 2 ☒ 10 3 ☒ 19 4 ☒ 28 5 ☐ 6 ☐

Panel 2

Warmup 2 mins Code X11
Total 230 secs

Class	Panel	Age	Grade	Sex	DD1	DD2	Final	Zero	Qlf1a	Qlf1b	Qlf2a	Qlf2b	Mins	Ents	T3	T4	App	Shortname	Day	Join	Printed	Fshd	Bon	R2	Pen	HD	EJ	D...
▶ Year 1-6 Girls Intermediate	2	Y1-6	Inter	F	No	Yes	No	No	5.0	0.0	0.0	0.0	230	36	2	4	TRA	Y1-6 Girls Inter	1		No	No	Yes	Yes	Yes	6	T	

The actual number you enter is the *first* competitor to bounce in that flight. If you want 10 in each flight for example, set flight 2 to 11, flight 3 to 21 etc. Times are rounded to the nearest 5 minutes. TScore will suggest appropriate split points for you when you pick the flight indicator.



TScore suggests the number of flights for you. If you simply click on the box for the number of flights you want, TScore will fill in all the intermediate split points to achieve roughly equal numbers in each flight, with a lower number in the final flight if necessary to allow for late additions. If you uncheck a flight, all the higher flights will be cleared. Clearing flight 2, then clicking the number of flights you want is a quick way to reset to the automatic values.

3.7.2 Saving and Re-using Class Definitions

If you choose to save the class definitions to file, TScore asks you for a file name and a description of the class set. It then saves the definitions to a file of the given name in the 'ClassDefns' folder. The next time you use the 'New Competition' option, your saved class set will appear in the 'Competition Type' picklist for you to select directly.

A class definition file is a simple text file that relies on column position to identify each field. This means that it is also possible to edit your classes directly in the file if you're feeling brave!

3.8 Changing Age Groups

You should use the 'Combine Age Group' option in the Class Editor to adjust age groups as this is easily reversed and adjusted dynamically.

3.9 Qualifying Score definition

TScore has a comprehensive Qualifying / Mobility score setting capability.

It can handle the following conditions:

- Single, double or 4 round scores
- Combinations of Execution, HD, Bonus and Difficulty scores
- Finishing position
- Difficulty only
- Combining two conditions with AND / OR
- Lower and Upper qualification rules (or Mobility / Qualify)

The section on the Class Editor form is fairly self-explanatory, but note the following:

- Enter a number less than 10 for a position
- Prefix a number with 'd' for difficulty
- Use '%' for a percentage position
- Click the AND/OR to change it
- Check the 'Include' boxes on the right to include Bonus, HD or Difficulty
- The value you enter will be interpreted intelligently (well, I think it's clever) to decide whether you are counting 1, 2 or 4 rounds.

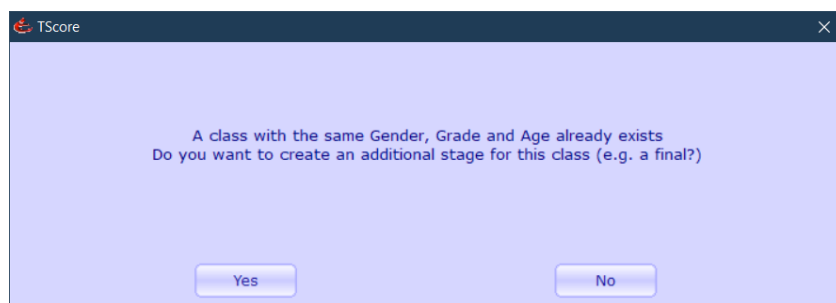
3.10 Multi-stage classes

As the governing bodies continue to make competition rules more complicated, TScore has to keep up with the changes in a way that makes it as easy as possible. Some tasks are unfortunately just inherently awkward. The ability to create multi-stage classes is one of these more complex aspects of competition organisation, so please read this section very carefully!

The underlying principle is fairly simple. Each class can have a 'successor' class that represents the next stage of a multi-stage class. Each stage can be separately timetabled, and has a configurable maximum number of gymnasts.

For example, suppose you are running a DMT pre-qualifier which comprises 2 passes, then down-selects to 16 entrants. You define the pre-qualifier as a simple 2-pass class (maybe with a 'Best score of 2' option) and add all of your gymnasts into that class as normal, either by importing from CSV or by reading Excel entry forms.

Now create a second stage for this class – either by setting it up initially in the class definition file, or by editing the existing class in the class editor screen. Here, if you leave the Age, Grade, Discipline and Gender unchanged, but just rename the class – to be Qualifier for example. Now click the Add button, and TScore will prompt you:



Click Yes and you will now have the new class created. You can now decide how many qualifiers you want to go through to this stage, whether to have cumulative scoring for the class (in which case it simply adds the total score from the previous stage), and whether you need any special rules regarding qualification, such as automatically qualifying the winners of each flight.

If you wish, you can add further stages, each with a different maximum number of qualifiers.

Now you can do your timetabling as usual (noting that TScore creates placeholders for later stages, based on the maximum number of entrants) and then proceed to scoring.

When you have finished scoring a class that have further stages, go to the Edit Database screen and you will see two new buttons – 'Qualify' and 'Qualify All'.

Competitors

Select Panel and Class: 3 Entrants Day 1 Panel 1 Time TBA Trampoline

Event: All Panel: All TRI Senior - Women - Pre Qualifier X Teams Email Print Score Help Exit

Find Entrants Change Flights

Name: Club: Number: All Entrants

Sort by Club ☐ Region & Club ☐ Class & Start ☒

Edit Details: 3 0 Flight 1 Set 43.2 Vol 44.9 Final 44.9 Total 89.8 Posn 2

Name: Betty White Class: TRI Senior - Women - Pre Qualifi Number: Gender: F Order: 100.00

Club: Club 1 Club 1 Region: Guest ☐

Email: contact@club.001 Certificate ☐

BGR: 345345

Qualify Qualify All Clear Add Remove Withdraw Save

Name	Club	Flt	ID	Ord	R1	R2	Final	Total	Posn	Wd
Betty White	Club 1	1			43.20	44.90	44.90	89.80	2	
Sarah Smith	Club 1	1			42.00	44.00	46.30	90.30	1	
Mandy Jones	Club 1	1			44.60	43.95	42.55	87.15	3	

Actions: Randomize Set Labels Protect Recalculate Force Save

The Qualify button just copies the currently selected gymnast to the next stage of that class, whereas Qualify All will apply the rules to select the qualifiers. A list of qualifiers is shown for you to confirm.

Competitors

Select Panel and Class: 18 Entrants Day 1 Panel 4 9.00 DMT

Event: DMT Panel: All DMT Senior - Women - Qualifying X Finish Print Edit Help Exit

<< Gymnast >> Betty White

Rank order ☒ Autosave ☒ Start order ☐ Number order ☐ Final ☐ Withdraw R and C

Qualifying Score 46.0 : 48.0

	E1	E2	Diff	Bonus	Penalty	Moves	Execution	Total	Overall	Posn
Run 1	9.3	9.4	2.0				28.05	30.05	30.05	2
Run 2	9.7	9.8	1.8				29.25	31.05	31.05	2
Run 3	9.5	9.5	1.9				28.50	30.40	61.45	1

Name	Club	Flt	ID	Ord	R1	R2	R3	Total	Posn	Wd
Betty White	Club 1	1		102	30.05	31.05	30.40	61.45	1	
Hermione Mandleson	Club 1	2		117	31.15	29.95	29.70	60.85	2	
Sarah Smith	Club 1	1		100	29.30	28.70	28.80	58.10	3	
Amanda Black	Club 1	2		110	28.95	28.80	28.90	57.85	4	
Maggie Bidet	Club 1	1		105	26.00	28.05	29.65	57.70	5	
Andrea Brook	Club 1	1		107	28.35	28.55	28.70	57.25	6	
Francesca Jameson	Club 1	2		115	26.80	28.50	28.35	56.85	7	
Christine Green	Club 1	2		112	28.15	28.50	28.25	56.75	8	
Hazel Severn	Club 1	2		109	28.75	28.60	27.65	56.40	9	
Evie Smythe	Club 1	2		114	27.50	27.90	28.15	56.05	10	
Mandy Jones	Club 1	1		101	28.55	28.40	27.40	55.95	11	
Susan Waterford	Club 1	1		106	28.40	27.65	27.30	55.70	12	
Bethan Brown	Club 1	2		111	26.55	27.30	28.10	55.40	13	
Jenny Shanks	Club 1	1		104	27.95	28.10	27.05	55.15	14	
Lizzy Armitage	Club 1	1		103	28.35	28.25	26.50	54.85	15	
Geri Henderson	Club 1	2		116	23.45	26.60	27.35	53.95	16	
Delores White	Club 1	2		113	26.05	26.55	27.20	53.75	17	
Veronica Rivers	Club 1	1		108	23.15	25.80	26.15	51.95	18	

Competitors

Select Panel and Class 18 Entrants Day 1 Panel 4 9.00 DMT

Event DMT Panel All DMT Senior - Women - Qualifying X Teams Email Print Score Help Exit

Find Entrants Change Flights

Name Club Number All Entrants Sort by Club Region & Club Class & Start

Edit Details 33 0 Flight 1 R1 30.05 R2 31.05 R3 30.4 Total 61.45 Posn 1

Name Betty White Class DMT Senior - Women - Qualifying Number Gender F Order 102

Club Club 1 Club 1 Region Guest

Email contact@club.001 Certificate

BGR 345345 Qualify Qualify All Clear Add Remove Withdraw Save

Name	Club	Flt	ID	Ord	R1	R2	R3	Total	Posn	Wd
Betty White	Club 1	1		102	30.05	31.05	30.40	61.45	1	
Hermione Mandleson	Club 1	2	117		31.15	29.95	29.70	60.85	2	
Sarah Smith	Club 1	1	100		29.30	28.70	28.80	58.10	3	
Amanda Black	Club 1	2	110		28.95	28.80	28.90	57.85	4	
Maggie Bidet	Club 1	1	105		26.00	28.05	29.65	57.70	5	
Andrea Brook	Club 1	1	107		28.35	28.55	28.70	57.25	6	
Francesca Jameson	Club 1	2	115		26.80	28.50	28.35	56.85	7	
Christine Green	Club 1	2	112		28.15	28.50	28.25	56.75	8	
Hazel Severn	Club 1	2	109		28.75	28.60	27.65	56.40	9	
Evie Smythe	Club 1	2	114		27.50	27.90	28.15	56.05	10	
Mandy Jones	Club 1	1	101		28.55	28.40	27.40	55.95	11	
Susan Waterford	Club 1	1	106		28.40	27.65	27.30	55.70	12	
Bethan Brown	Club 1	2	111		26.55	27.30	28.10	55.40	13	
Jenny Shanks	Club 1	1	104		27.95	28.10	27.05	55.15	14	
Lizzy Armitage	Club 1	1	103		28.35	28.25	26.50	54.85	15	
Geri Henderson	Club 1	2	116		23.45	26.60	27.35	53.95	16	
Delores White	Club 1	2	113		26.05	26.55	27.20	53.75	17	
Veronica Rivers	Club 1	1	108		23.15	25.80	26.15	51.95	18	

Click the Qualify All button to get the list of qualifiers:

Confirm Qualifiers

These gymnasts have qualified through to the next stage of this event

Name	Club	Score	Posn	Flight Posn
☒ Betty White	Club 1	61.450	1	1
☒ Hermione Mandleson	Club 1	60.850	2	1
☒ Sarah Smith	Club 1	58.100	3	2
☒ Amanda Black	Club 1	57.850	4	2
☒ Maggie Bidet	Club 1	57.700	5	3
☒ Andrea Brook	Club 1	57.250	6	4
☒ Francesca Jameson	Club 1	56.850	7	3
☒ Christine Green	Club 1	56.750	8	4

Confirm Cancel

Click Confirm to populate the Final class

Canada with multi stages <Competition Venue> <Competition Date>

Select Panel and Class 8 Entrants Day 1 Panel 4 12.00 DMT

Event DMT Panel All DMT Senior - Women - Final Finish Print Edit Help Exit

<< Gymnast >> Christine Green Rank order ☒ Autosave ☒
 Club 1 Start order ☐ Number order ☐ Withdraw
 Carried forward: 56.75
 Qualifying Score 46.0 : 48.0 R and C

	E1	E2	Diff	Bonus	Penalty	Moves	Execution	Total	Overall	Posn
Run 1										
Run 2										

Name	Club	Flt	ID	Ord	R1	R2	Total	Posn	Wd
Christine Green	Club 1								
Amanda Black	Club 1								
Francesca Jameson	Club 1								
Hermione Mandleson	Club 1								
Sarah Smith	Club 1								
Andrea Brook	Club 1								
Maggie Bidet	Club 1								
Betty White	Club 1								

Go into the scoring screen and you can see the 'carried forward' cumulative score from the previous stage. We need to randomize the compete order for the final though, so select the class, then click Randomize.

Canada with multi stages <Competition Venue> <Competition Date>

Select Panel and Class 8 Entrants Day 1 Panel 4 12.00 DMT

Event DMT Panel All DMT Senior - Women - Final Teams Email Print Score Help Exit

Find Entrants Change Flights

Name Club Number All Entrants Sort by Club ☐
 Region & Club ☐
 Class & Start ☒

Edit Details

Name Christine Green
 Club Club 1
 Email contact@club1.com
 BG# 335588

Set Start Order

You are about to reset the start order for ALL gymnasts in this competition.
 This change can be reversed by importing the safe copy 'Labels and Order' file
 Do not continue if you have already made the programmes or other lists giving the running order

Load start order from file ☐

Re-Order - All Classes Re-Order Current Class Only Do Not Change Order

Name	Club	Flt	ID	Ord	R1	R2	Total	Posn	Wd
Christine Green	Club 1								
Amanda Black	Club 1								
Francesca Jameson	Club 1								
Hermione Mandleson	Club 1								
Sarah Smith	Club 1								
Andrea Brook	Club 1								
Maggie Bidet	Club 1								
Betty White	Club 1								

...and 'Re-Order Current Class Only'.

Canada with multi stages <Competition Venue> <Competition Date>

Select Panel and Class 8 Entrants Day 1 Panel 4 12.00 DMT

Event DMT Panel All DMT Senior - Women - Final X Teams Email Print Score Help Exit

Find Entrants Change Flights

Name Club Number All Entrants

Sort by Club ☐
Region & Club ☐
Class & Start ☒

Edit Details 50 0 Flight 1 R1 R2 R3 Total Posn

Name Hermione Mandleson Class DMT Senior - Women - Final Number Gender F Order 657.87

Club Club 1 Club 1 Region Guest ☐

Email contact@club.001 Certificate ☐

BGA 996512 Clear Add Remove Withdraw Save

Name	Club	Flt	ID	Ord	R1	R2	Total	Posn	Wd
Hermione Mandleson	Club 1	1		658					
Betty White	Club 1	1		682					
Sarah Smith	Club 1	1		767					
Francesca Jameson	Club 1	1		836					
Andrea Brook	Club 1	1		889					
Amanda Black	Club 1	1		904					
Christine Green	Club 1	1		908					
Maggie Bidet	Club 1	1		976					

All done – now start scoring the 2-pass final

Canada with multi stages <Competition Venue> <Competition Date>

Select Panel and Class 8 Entrants Day 1 Panel 4 12.00 DMT

Event DMT Panel All DMT Senior - Women - Final X Finish Print Edit Help Exit

<< Gymnast >> Hermione Mandleson Rank order ☒ Autosave ☒
Club 1 Start order ☐ Withdraw
Number order ☐ R and C

Carried forward: 60.85
Qualifying Score 46.0 : 48.0

Clear Run 1 E1 8.6 E2 8.7 Diff 2.5 Bonus Penalty Moves Execution Total Overall Posn
Run 2 1 25.95 28.45 89.30 1

Name	Club	Flt	ID	Ord	R1	R2	Total	Posn	Wd
Hermione Mandleson	Club 1	1		658	28.45		89.30	1	
Betty White	Club 1	1		682					
Sarah Smith	Club 1	1		767					
Francesca Jameson	Club 1	1		836					
Andrea Brook	Club 1	1		889					
Amanda Black	Club 1	1		904					
Christine Green	Club 1	1		908					
Maggie Bidet	Club 1	1		976					

If you need to add another entrant to the final:

Select the person in the Qualifying class, Go to Edit, then click 'Qualify'

Canada with multi stages <Competition Venue> <Competition Date>

Select Panel and Class 18 Entrants Day 1 Panel 4 9.00 DMT

Event DMT Panel All DMT Senior - Women - Qualifying X Teams Email Print Score Help Exit

Find Entrants Change Flights

Name Club Number All Entrants Sort by Club Region & Club Class & Start

Edit Details 40 0 Flight 1 R1 28.75 R2 28.6 R3 27.65 Total 56.4 Posn 9

Name Hazel Severn Class DMT Senior - Women - Qualifying Number Gender F Order 109

Club Club 1 Club 1 Region Guest

Email contact@club.001 Certificate

BGr 221547 Qualify Qualify All Clear Add Remove Withdraw Save

Name	Club	Flt	ID	Ord	R1	R2	R3	Total	Posn	Wd
Betty White	Club 1	1	102	30.05	31.05	30.40	61.45	1		
Hermione Mandleson	Club 1	2	117	31.15	29.95	29.70	60.85	2		
Sarah Smith	Club 1	1	100	29.30	28.70	28.80	58.10	3		
Amanda Black	Club 1	2	110	28.95	28.80	28.90	57.85	4		
Maggie Bidet	Club 1	1	105	26.00	28.05	29.65	57.70	5		
Andrea Brook	Club 1	1	107	28.35	28.55	28.70	57.25	6		
Francesca Jameson	Club 1	2	115	26.80	28.50	28.35	56.85	7		
Christine Green	Club 1	2	112	28.15	28.50	28.25	56.75	8		
Hazel Severn	Club 1	2	109	28.75	28.60	27.65	56.40	9		
Evie Smythe	Club 1	2	114	27.50	27.90	28.15	56.05	10		
Mandy Jones	Club 1	1	101	28.55	28.40	27.40	55.95	11		
Susan Waterford	Club 1	1	106	28.40	27.65	27.30	55.70	12		
Bethan Brown	Club 1	2	111	26.55	27.30	28.10	55.40	13		
Jenny Shanks	Club 1	1	104	27.95	28.10	27.05	55.15	14		
Lizzy Armitage	Club 1	1	103	28.35	28.25	26.50	54.85	15		
Geri Henderson	Club 1	2	116	23.45	26.60	27.35	53.95	16		
Delores White	Club 1	2	113	26.05	26.55	27.20	53.75	17		
Veronica Rivers	Club 1	1	108	23.15	25.80	26.15	51.95	18		

Confirm Qualifiers

These gymnasts have qualified through to the next stage of this event

Name	Club	Score	Posn	Flight Posn
☒ Hazel Severn	Club 1	56.400	9	5

Confirm Cancel

3.11 Editing Clubs

The Edit Clubs option on the main screen lets you change the shared details for all members of a club in one operation. You can edit the club name, short name and email addresses. Team suffixes are automatically retained if you change the short name. In addition, TScore displays the number of entrants and officials together with the number of entrants who have withdrawn or whose classes have finished. It also shows how many certificates have been printed for each club.

You can choose whether to list all clubs, clubs whose members have all finished competing (or withdrawn), Clubs that still have members to compete and clubs who have finished but still have certificates to be printed.

If you select one of the options that lists completed clubs, a 'Print Certificates' button will appear. Clicking this takes you directly to the Edit Database screen with a filter set for the currently selected club and automatically selects the Print Certificates option for you.

By default, certificates will NOT be printed twice for a given entrant. This can be overridden in the Print Option screen if necessary.

3.11.1 Email settings for athletes

TScore offers a very flexible capability to assign a list of email addresses to each entry for each athlete. This lets you for example, email individual parents or athletes their own roster with start times, or their results.

To do this, the email addresses are usually included with the entry forms or imported list of athletes.

In cases where this is not possible, there are other options available.

You can set the email address list for all athletes in the club by setting the address in the Edit Clubs screen, and then saving the changes. This will also set the default email address list for that club, so that any subsequent entries will use that address for emailing if they do not have one set explicitly.

There will still be some cases however where individual entries can have no email address assigned them (if they have been added or changed manually in the Edit Database screen from example).

This is where the Fix Emails option comes in handy. Click this to see the number of missing email addresses for the currently selected club and for the whole competition.



When you click 'Fix Emails' on this screen, TScore will try to find a valid email entry for the club by first checking to see whether a default has previously been set and, if not, looking for an athlete from that club who does have an email address list set. If it finds one, then all athletes from that club who do not currently have an email address, will be set to that value.

If you select the 'Fix all clubs' option, this operation will be applied to all clubs in the competition, selecting an email address appropriate for each club.



It is possible to set a default email address for clubs in the ClubNames.txt lookup file in the C:\Users\Public\Documents\TScoreX\Templates (or TemplatesUSA) folder.

An example line in this file is:

```
Fairland Gymnastics      > Fairland      > fairland2@mygymclubs.org
```

This file is always loaded when you run up TScore, and provides default short-name and email for any clubs that are not explicitly set.

4 Program Preferences

Clicking the 'Preferences' button lets you configure a number of aspects of TScore. Each category of settings has its own 'tab', but **Save** will apply ALL changes in every tab. Most of these settings are self-explanatory or have been discussed in the preceding sections. The purpose of each setting is described below for completeness.

Save Defaults will save the changes as above *and* make the saved settings the default for subsequently created competitions where appropriate.

4.1 TScore display settings

The screenshot shows the 'Preferences' window with the 'Display' tab selected. The window is divided into several sections:

- What to Show:** Includes checkboxes for 'Time of Flight', 'Bonus Scores', 'Penalty Scores', 'Show total HD scores', 'Show membership numbers', 'Show average E-Score for AG', 'Warn of missing judges', 'Use assigned gymnast IDs', 'Show flight rankings', 'Show start order numbers', 'Show VScore 'Ready' buttons', 'Bold text labels', 'Show Date of Birth', 'Touch Screen', and 'Use system label color'.
- Screen Colours:** Includes a 'Palette A' selector and a table of 'Background Colours' for various UI elements like Windows, Panes, Value Fields, Filter Panes, Filter Headers, Details Panes, Details Headers, Scoring Totals, and Scoring Tablets. It also has a 'Text Colours' section for Dialogs, Filters, Details, Totals, and Tablets, with options for Titles, Labels, and Emphasis.
- Apparatus Names:** A table for setting short and long names for various apparatuses like Parallel Bars, Uneven Bars, High Bar, Pommel, Rings, Floor, Vault, Beam, and R&C.
- Save/Reset Buttons:** 'Save', 'Save Defaults', 'Reset Officials', and 'Cancel' buttons are on the right.
- Color Palette:** A section with 'Save this Palette', 'Reload this Palette', and 'Reset to Default' buttons.
- Preview:** A section at the bottom showing five preview boxes for 'Misc Dialogs', 'Details', 'Score Tablets', 'Filters', and 'Score Totals', each displaying a sample layout of titles, labels, values, and emphasis.

From this tab you can do the following:

- Set the terminology for this competition
- Accessibility settings to make labels bolder and for touch screen usage
- Show the Time of Flight field for those classes needing it
- Show the Bonus field for those classes needing it
- Show the Penalty field for those classes needing it
- Show the averaged HD score if manual recording is used
- Show the averaged E score for Artistic gymnastics
- Show BG / USAG numbers on the Competitors screen
- Show the DoB on the Edit Competitor screen
- Use fixed, assigned start numbers rather than random
- Warn the operator if the wrong number of judges is set for a panel
- Set the long and short names for each gymnastics apparatus piece
- Change colour schemes and apparatus terminology

4.2 Entry Processing

Preferences

Display Entry Processing Judging Panels Printing Rules System Licence

Entry and Results Processing

*Include Guests in Teams ☒ Apply 'name case' to entrants ☒

*Guests compete first ☒ Apply 'name case' to clubs ☒

*Changes compete first ☐ Check for extra entrants & officials ☒

Save changes to an Excel file ☐ Check duplicate competitor numbers ☐

Save changes to a text file ☐ Create missing classes during import ☐

Shorten printed team member lists ☒

*Max Overall AG Trophy Position 3

*Max Individual Trophy Position 3

*Warmup Increment 5

*Time Roundup 5

*Conflict Overlap (mins) 0

*Export Roster Prefix BSGA160324

Default session label %P - Session %S %T

Save

Save Defaults

Reset Officials

Cancel

* Saved with each competition

From this screen you can determine how entry forms are processed

- Change entrants' names to capitalise first letters
- Change club names to capitalise first letters
- Ignores big gaps in entry forms
- Report entrants with the same competitor number
- Guest entrants are included in teams (BSGA zonals!)
- Guests are first in the bounce order (BSGA zonals!)
- Late changes / additions bounce first in a class
- Record any changes to an Excel log file
- Record any changes to a text log file
- How many qualifiers progress to finals
- How many trophy positions to generate labels for

4.3 Judging panels

Preferences

Display Entry Processing **Judging Panels** Printing Rules System Licence

Judging Panels

Connected Time of Flight Equipment ☒ *Shared Apparatus Panels ☒ *Warmup time per entrant 2 mins
 Always use tablet for Bonus & Penalty ☐ *Freeze flight allocations ☐ *2-Bed warmup adjustment 67 %

Save Save Defaults

	* Number of Judges			* Tablet entry				* Connection Status								* Automated Time of Flight & HD	
	Execution	2HD	Art/Sync	Ex	HD	Diff	Split	J1	J2	J3	J4	J5	J6	H1	H2	Diff	ToF
Panel 1	4	☒	4	☒	☒	☒	☐	☒	☒	☒	☒	☒	☒	☒	☒	☒	☐
Panel 2	4	☒	4	☒	☒	☒	☐	☒	☒	☒	☒	☒	☒	☒	☒	☒	☐
Panel 3	2	☐	4	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☐	☒	☐	☐
Panel 4	2	☐	4	☐	☐	☒	☐	☐	☐	☐	☐	☐	☐	☒	☐	☐	☐
Panel 5	2	☐	4	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Panel 6	2	☐	4	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Panel 7	2	☐	4	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐
Panel 8	2	☐	4	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐	☐

Blue light shows pending scores. Click light to clear.
 Not connecting?
 1. Check tablet wifi 2. Check app panel
 3. Check app judge 4. Click red light
 5. Right click light to force reconnect

Auto-retry connections ☒

Connect Reset

Reset Officials
Cancel

* Saved with each competition

This tab lets you decide how many judges are on each panel and which are using tablets for direct entry of deductions

- Number of execution judges present on Panels 1 to 8
 This may be fewer than the maximum number defined for the classes, but TScore will decide how to address the absent judges according to current accepted practice, which may vary by country. In most cases now, 2 e-scores are expected, so for 2, 4 or 6 judges we take the median 2 scores, for 1 judge we double the score. For 5, a 'missing score' average is used. For 3, we can take 2x median or 2x average score.
- 1 or 2 HD judges present on Panels 1 to 8 (for Trampoline only)
- Number of artistic judges present on Panels 1 to 8 (for Acro)
- Number of Range and Conditioning judges present (if zero, R&C options are hidden)
- Whether the judges on each panel are using tablet entry of deductions
- Whether to continuously poll for missing tablets when trying to connect here, and on the scoring screen
- Panel timings – the default warmup time and 2-bed adjustment

From this screen you can also establish communication with each tablet on the panels (see later – section 6).

4.4 Printer settings

Preferences

Display Entry Processing Judging Panels **Printing** Rules System Licence

Printing

Printers and General Settings

Printer 1 (results, lists) default

Printer 2 (certificates) default

Printer 3 (tickets) default

Include finals in checklists ☒ New checklist page per session ☐

Print individual score tickets ☐ Show Excel window when printing ☐

Blank checklist rows 0 Include original class in checklists ☐

Certificate Text Substitutions

Text after position number place

Text before position number in

'Competed' Competed

'Finished' Finished

'Qualified' Qualified

'Class' (individual) class

'Class' (Team) Team event

Ordinals language code en

Entrants per page of results

One round: 18 Three rounds: 14

Two rounds: 16 Four rounds: 12

Save

Save Defaults

Reset Officials

Cancel

* Saved with each competition

Here, you can choose which printers are used for what purpose.

Note that if you reboot or plug cables in differently, you may have to change these.

TScore will warn you on start-up if a printer is missing.

You can set some print layout options:

- Print each flight on a new page
- Add an extra row to record finals
- Print individual 'score tickets' (used widely in Artistic)
- Display the Excel Window while printing is taking place (useful for diagnosing issues)
- Include the original class name on the Chair and Recorder checklists (where classes have been merged)

You can also set the number of entrants per page of printed results. Use these settings to fine-tune pagination for printed results. Adjusting these is necessary for some printer and page size combinations.

4.5 Rules

Preferences

Display Entry Processing Judging Panels Printing **Rules** System Licence

Rules

*Automatically zero the moves count ☒ Include all rounds in team scores ☒

*Force withdraw of non-scorers ☐ *Use simple total e-Scores for AG ☐

*Incomplete routines may qualify ☒ *Use difficulty with Simple AG score ☐

*Zero score interrupted R and C ☒ *Leave a gap after tied rankings ☒

*Add scores if only 3 of 5 judges ☒ *Average scores if only 3 judges ☐

*Use average for missing deductions ☒ *Set missing end deductions to zero ☒

*Lock Tablets to Split Rounds ☐ *Use BSGA Artistic scoring rules ☐

*DMT one skill score out of *Use FIG 2027 HD Scores (0,1,3,5) ☐

*Number of competitors in final

*Minimum competitors in flight

*Requalification Margin

Save

Save Defaults

Reset Officials

Cancel

* Saved with each competition

The Rules tab lets you decide how general scoring rules are to be applied to this event. Most scoring rules are defined within each class. Here you can decide the following:

- Whether to set 'Moves' to 0 if all zero scores are entered
- Whether to withdraw or set zero moves for non-scoring entrants when 'forcing' the completion of a class
- Whether interrupted routines are eligible for qualification
- Record a zero score if an R & C routine is interrupted
- Whether to perform a simple addition of scores of only 3 of 5 judges are present (rather than using the FIG averaging method for the missing scores)
- How many entrants go through to the final
- The minimum number of competitors in a flight
- Whether Team scores use all rounds, or just the qualifying rounds (1 and 2)
- Whether special BSGA scoring rules are to be used for Artistic
- Whether to apply the 2027FIG/WG scoring scheme for Horizontal Displacement (0,1,3,5)

4.6 System

Preferences

Display Entry Processing Judging Panels Printing Rules **System** Licence

Database, Folders and Applications

Configuration Folder : C:\Users\Public\Documents\TScoreX

Temp folder : C:\Comps\2026\EM Regional Champs 2026\Entries\Temp

Class file : C:\Users\Public\Documents\TScoreX\ClassDefns2\EM Championship 2026

Outlook Email Integration

Choose email account

Max emails per batch : 25

Batch send interval (minutes) : 5

Max recipients per email : 50

Check limits with your email service provider

Database Configuration

Username : postgres Password : postgres

Server detection timeout : 2

Database connection timeout : 5

*Check for Concurrent Changes ☐

Export with compatibility ☒

Safe competitor loading ☐

Only list database servers ☒

Verify each database in list ☐

Use Server Database Cursors ☒

Additional Settings

Keep a local audit record ☒

Use database competition folder ☒

Excel Integration

Use a new Excel instance ☒

Excel Password :

Save

Save Defaults

Reset Officials

Cancel

* Saved with each competition

The System section contains a number of rarely touched settings.

Configuration files

Here, you can change the configuration folder location and instruct TScore to set the competition folder on each computer to the value saved for the competition. This is generally the best option, but does mean that every computer needs the same competition folder location and structure to avoid warnings on loading the event database.

Email configuration

You can control email settings from this screen. TScore relies on having Outlook running on the computer. When you send emails, it will use the Outlook account name listed. To swap accounts, first tick the 'Choose email account name' checkbox. This will attempt to read a list of the available Outlook email profiles. You can then choose the one to send from in the drop-down list.

Most service providers enforce email send limits to prevent spammers. Some of these limits can be low enough to cause problems for an organizer sending out TScore emails. For example, free Gmail has a daily limit of 100 emails/recipients from automated systems (500 for G-Suite), Office 365 has a '10,000 daily recipients' limit but a '30 messages per minute' restriction. Outlook.com allows 300 emails per day, GoDaddy has 250 recipients per day, 300 messages per hour and Virgin-Media have a maximum of 100 recipients per email.

So, check what your limits are and then set the maximum recipients per email and maximum emails per batch. You should also set the interval between batches. TScore will set the 'Do not deliver before' time for each batch you send – these messages will stay in your Outbox until that time.

Excel settings

TScore can try to connect to an existing running copy of Excel, or it can always start a new instance when TScore starts. If you are on a particularly slow computer or an older version of Excel, you may find it runs faster if you connect to a running copy, but this has the risk of interrupting your editing session in that copy, or blocking TScore from performing certain functions if your open spreadsheet is currently editing the contents of a cell. (You will get a Windows popup asking whether to wait or switch to the other application, which generally doesn't work!).

You can also set a password to be used by TScore should you want to encrypt/decrypt your entry forms for enhanced data privacy.

Database settings

The database connection settings demand a little more discussion, though you should not normally need to change the default settings.

When you click the 'Connect' button to attach to a competition database, TScore tries to list the competitions on the server that you used most recently. If you click the 'List All' button though, it will search the network for other servers. If the 'Only list database servers' is checked, TScore will try to detect a database on each machine it finds (this can be time consuming).

Similarly, when TScore lists the competitions on the chosen server, it can verify that each one is really a TScore database. This is not normally necessary, unless you are also using the database for other purposes and want to avoid accidentally picking an invalid database.

The timeout values are in seconds and tell TScore how long to wait before giving up on a remote connection. If your network is particularly troublesome, you may want to increase these values.

TScore will normally use 'Client Database Cursors', as these reduce the load on the server. If you have a slow network or client PC, you can choose the 'Use Server Database Cursors' option to improve the speed of that PC.

Local Audit

TScore can save all entered scores to a local log file, which can then be used in case of complete network or server failure. Audit logs are written to the competition 'data' folder as CSV files.

5 Running a Competition

The big day has arrived, your competition database is all set up, but there is still work for the competition organiser to do at the event. TScore and its companion product VScore can help to smooth the running of the competition by automating many of the tasks that would otherwise demand much of your time throughout the day.

You can make rapid changes to the list of entrants (using the Edit Entrants options described in the previous section). TScore will record all such changes for you, so you can print off a list of late changes for the marshals and superior judges.

You can track the progress of the competition through the 'Status' screen. This lets you know when you can print off results and which panels are running early or late.

Competition Status Report

Class Details

Name : **Year 7-14 Mixed Cat 1 Inter**

Panel : **2** Entrants : **5**

Scores Recorded: R1: 0 R2: 0

Last Score Recorded at : Time now : **22:13:49**

Printed : **No** ☐ Hide Printed Classes

Status : **In Progress**

Start : **Time**

Completed : **0%**

Plan Finish : **Time**

Expect Finish : **22:30**

Report time : **22:13:40**

P1 : 1126 mins late

* P2 : 1126 mins late

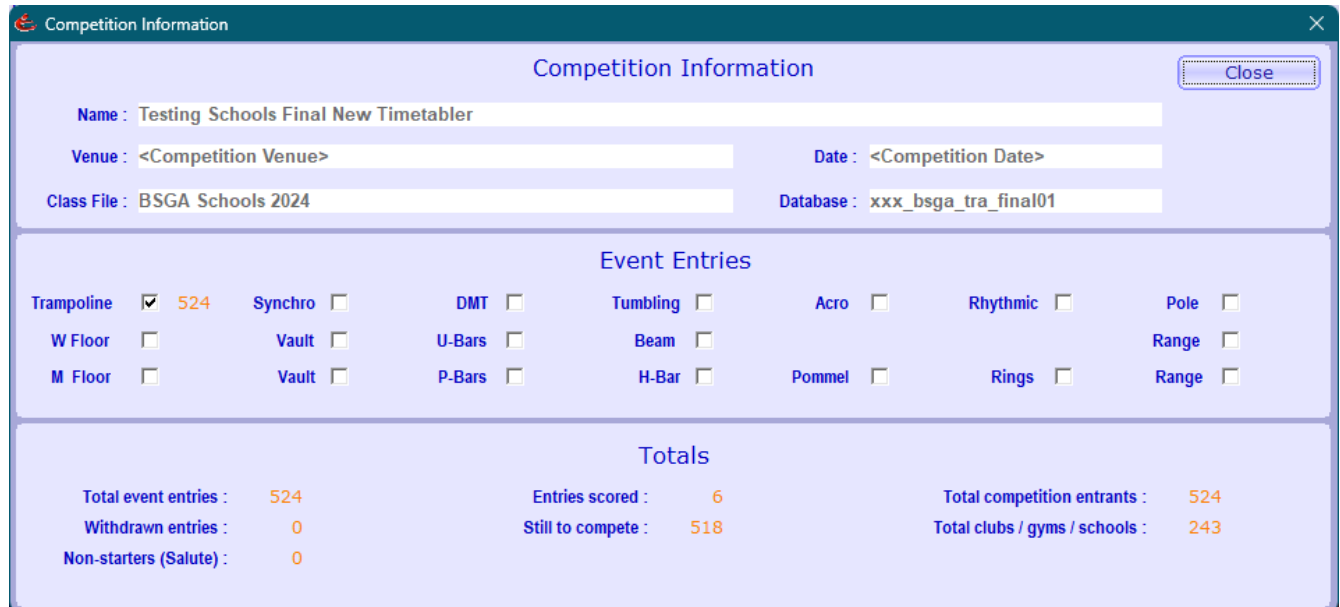
P3 : 793 mins late

P4 : 1126 mins late

P5 : 793 mins late

Class	Panel	Plan Start	Plan Mins	Plan Finish	Total Entries	P1 Done	P2 Done	P3 Done	P4 Done	Final	Last Updated	Mins Left	Finish	Exp Finish	Printed
▶ Year 7-14 Mixed Cat 1 Inter	2	Time TBA	17	Time TBA	5	0	0			No		17	0%	22:30	No
Year 1-6 Girls Novice	4	Time TBA	107	05:14	34	0	0			No		107	0%	00:00	No
Year 7-14 Boys Cat 1 Elite	2	Time TBA	10	07:30	3	0	0			No		10	0%	02:16	No
Year 1-6 Girls Intermediate	2	Time TBA	114	07:30	36	0	0			No		114	0%	02:16	No
Year 10-14 Girls Intermediate	2	Time TBA	119	07:30	34	0	0			No		119	0%	02:16	No
Year 10-14 Girls Elite	1	Time TBA	112	05:19	32	0	0			No		112	0%	00:05	No
Year 7-14 Mixed Cat 2 Novice	2	Time TBA	7	04:31	2	0	0			No		7	0%	23:17	No
Year 7-14 Mixed Cat 1 Novice	2	Time TBA	40	04:31	12	0	0			No		40	0%	23:17	No
Year 7-14 Girls Cat 2 Elite	2	Time TBA	17	04:31	5	0	0			No		17	0%	23:17	No
Year 10-14 Boys Elite	1	Time TBA	59	04:26	17	0	0			No		59	0%	23:12	No
Year 1-6 Boys Intermediate	2	Time TBA	50	04:48	16	0	0			No		50	0%	23:34	No
Year 7-14 Mixed Cat 2 Inter	2	Time TBA	7	04:48	2	0	0			No		7	0%	23:34	No
Year 7-14 Girls Cat 1 Elite	2	Time TBA	24	04:48	7	0	0			No		24	0%	23:34	Yes
Year 7-8 Girls Novice	3	09:00	101	10:41	32	0	0			No		101	0%	23:54	No
Year 1-6 Girls Elite	2	09:00	38	09:38	12	0	0			No		38	0%	22:51	No
Year 1-6 Girls Cat 1 Elite	5	09:00	13	09:13	4	0	0			No		13	0%	22:26	No
Year 9-10 Girls Novice	5	09:50	106	11:36	32	0	0			No		106	0%	00:12	No
Year 11-14 Boys Novice	3	11:30	27	11:57	8	0	0			No		27	0%	22:40	No
Year 1-6 Boys Cat 1 Elite	5	11:30	3	11:33	1	0	0			No		3	0%	22:16	No
Year 1-6 Boys Novice	4	11:30	88	12:58	28	0	0			No		88	0%	23:41	No
Year 7-9 Girls Intermediate	1	11:35	112	13:27	32	0	0			No		112	0%	00:05	No
Year 1-6 Mixed Cat 2 Novice	5	12:20	3	12:53	1	0	0			No		3	0%	22:46	No
Year 1-6 Mixed Cat 1 Novice	5	12:20	23	12:53	7	0	0			No		23	0%	22:46	No
Year 1-6 Mixed Cat 1 Inter	5	12:20	7	12:53	2	0	0			No		7	0%	22:46	No
Year 7-8 Boys Novice	3	12:20	85	13:45	27	0	0			No	00:12	85	0%	23:38	No
Year 7-9 Boys Elite	1	12:55	56	13:51	16	0	0			No		56	0%	23:09	No
Year 11-14 Girls Novice	2	13:50	90	15:20	27	0	0			No		90	0%	23:43	No
Year 9-10 Boys Novice	3	15:30	70	16:40	21	0	0			No		70	0%	23:23	No
Year 1-6 Boys Elite	1	15:45	22	16:17	10	0	0			No	22:54	22	20%	23:26	No

The **Information** button gives you a summary of the competition, including the number of entrants in each discipline.



Competition Information [Close]

Name : Testing Schools Final New Timetabler

Venue : <Competition Venue> Date : <Competition Date>

Class File : BSGA Schools 2024 Database : xxx_bsga_tra_final01

Event Entries

Trampoline	☒ 524	Synchro	☐	DMT	☐	Tumbling	☐	Acro	☐	Rhythmic	☐	Pole	☐
W Floor	☐	Vault	☐	U-Bars	☐	Beam	☐					Range	☐
M Floor	☐	Vault	☐	P-Bars	☐	H-Bar	☐	Pommel	☐	Rings	☐	Range	☐

Totals

Total event entries :	524	Entries scored :	6	Total competition entrants :	524
Withdrawn entries :	0	Still to compete :	518	Total clubs / gyms / schools :	243
Non-starters (Salute) :	0				

Finally, you can plug a projector into a computer running VScore and let it automatically deliver a highly professional live display of the latest results. You can even insert your own messages and images into the live display for those useful silent announcements (the default is 'No Flash Photography Please!').

5.1 Printing Results and Certificates

You can print results from either the Scoring screen or the Competition Status screen. Choose the class to print and click the Print button:

Print Options

Number of copies: 1 ☒ Preview the printed items Print Close

Results

☒ Individual Class Results ☐ Per Flight Results ☐ Per Session Results

☐ Include Original Class Placings ☐ In start order (no ties) ☒ Team Results

Checklists

☐ Chair's Checklist ☐ Marshall's Checklist

☐ Manual Recording Sheet

Certificates

☐ All Certificates ☐ Qualifiers' Certificates

Choose the documents you want to print, set the number of copies or choose to preview the output instead. Checklists and Results use an Excel template, which you can customise if you wish. (Keep the row and column positions the same, but change colours, graphics etc. as you desire).

Certificates use a Word template with bookmarks to substitute the event, venue, date, competitor, club, score, class and position. You can either print the entire certificate on demand, or for speed and economy, just print monochrome text on a pre-printed certificate background.

You can also save each Word certificate to file – these are written to per-club subfolders in a 'Certificates' folder within the current competition.



TScore puts its default templates into the folder **C:\Users\Public\Documents\TScoreX\Templates**. However, these templates are overwritten when you install an updated version of TScore. If you want to change your default templates, you can copy them into the folder **C:\Users\Public\Documents\TScoreX\MyTemplates** instead, and alter them there. These will not be overwritten, but you may not fully benefit from new program features in some cases where these rely on new templates. Further, you can copy a set of templates into specific competition folders. For example: **S:\Competitions\2017\RegChamps\Entries\Templates**. This means you can set up precisely the formats you want for each event.



Changing the Print Templates

The TScore file templates can be found in the <C:\Users\Public\Documents\TScoreX\Templates> folder. Take a safe copy before editing them!

Filename	Purpose	Reserved Cells	
PrintTemplate (Excel file)	Excel spreadsheet with two worksheets - one for Individual and one for Team	A2 C2 J2 A5 to M5 A7 to M11 A7 to M7 A8 to M8 A9 to M9 A10 to M10 A7 to M12	Competition name Venue Date Column headers repeated on each page Copied for each individual competitor Name, Club, Score and Position Round 1 scores Round 2 scores Round 3 scores Copied for each team

PrintTemplateSYN (Excel file)	Excel spreadsheet with one worksheet for Synchronised results	A2 C2 J2 A5 to O5 A7 to O11 A7 to O7 A8 to O8 A9 to O9 A10 to O10	Competition name Venue Date Column headers repeated on each page Copied for each individual competitor Name, Club, Score and Position Round 1 scores Round 2 scores Round 3 scores
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ChecklistTemplate (Excel file)	Excel spreadsheet with 4 worksheets. Each sheet has control cells in row 1 that should not be changed Recorder sheets are 1 round per row.	Z1 AA1 AE1	Template Version Number Rounds per row (Recorder only) Last column to copy (Recorder only)
	Marshal	A1 to M1 A2 A3 to M3 Remainder	Title Class Name Column headings Values inserted as necessary
	Chair	A1 to G1 A2 A3 to G3 Remainder	Title Class Name Column headings Values inserted as necessary
	Recorder (individual)	A1 to S1 A2 A3 to S3 Remainder	Title Class Name Column headings Values inserted as necessary
	Recorder (synchronized)	A1 to U1 A2 A3 to U3 Remainder	Title Class Name Column headings Values inserted as necessary

ChecklistTemplateSingle (Excel file)	Excel spreadsheet with 4 worksheets. All same as Checklist apart from the Recorder, which has 2 rounds in a single row. This is unsuitable for events with Horizontal Displacement.	A1 to M1 A2 to M2 Remainder	Title Column headings Values inserted as necessary
	Recorder (individual)	A1 to X1 A2 A3 to X3 Remainder	Title Class Name Column headings Values inserted as necessary
	Recorder (synchronized)	A1 to R1 A2 A3 to R3 Remainder	Title Class Name Column headings Values inserted as necessary

Certificate (Word file)	Word document for personalized certificates Use the following bookmarks to substitute the actual values from TScore: Note that there are additional configuration options for certificates – contact TScore support for information on how to fine-tune the content to automatically substitute key phrases such as 'Place', 'Competed', 'Qualified', 'Team Event' etc.	Club	The full club name of the competitor
		Name	The name of the competitor
		Grade	Their competing grade
		Score	Their score
		Place	Their finishing position
		Date	Date of the competition
		Competition	Name of the competition
		AfterClass	'Class' or 'Team' (if not an individual entrant)
		Qualified	'Qualified' or 'Finished'

ExportTemplate.xlsx	Full results export as an Excel spreadsheet. Contains 4 worksheets - Individual, Teams, Synchro and one to list class definitions
---------------------	---

5.2 Checklist Template

In the same **C:\Users\Public\Documents\TScoreX\Templates** folder, you will find the Checklists.xlsx file, which is used as the template for your checklists. Here is one sheet for each of the Chair, Marshals, Recorders and Synchro recorders (as the format here is different). However, you can also add discipline-specific templates for Chair and Marshall sheets – just copy the one you want and name it **'Chair-TRI'**, **'Chair-DMT'**, **'Chair-TUM'**, **'Marshal-TRI'**, **'Marshal -DMT'** or **'Marshal -TUM'**. You can then change headers and column widths.

On the top row of each sheet, you will see some 'layout' flags that you can set. The cells take the following values:

- 1Z This is the template version number – best not to change this, as it affects auto hiding of columns.
- 1AA Rounds per row – on recorder sheet, this lets you choose one or two rounds for each row of the checklist. Set it to 1 or 2. Note that 2 may be cramped for most events.
- 1AE Last column to print – this is used to set the print area in excel
- 1AH Set this to 'Y' to tell TScore to use the row heights in your template rather than enforce its default sizes.

5.3 Exporting Results

At the end of the competition you can take a safe copy of the database for archiving and also generate a full set of results in Excel format for publishing.

Click the Import / Export button

The Excel Export option processes all results and highlights qualifying and relegated competitors.

You may change the presentation format of the spreadsheet by editing the Export Template file.

The ability to report the date of birth in the results is included for the convenience of submitting official results to the national scores coordinator. It is strongly advised that you do NOT publish sets of results with this information included for reasons of data protection and privacy.



If you have combined age groups to make reasonable sized competition classes, but qualifications are done by strict age group (as per BG grades), then checking the 'Original Age Groups' box will assign each entrant and their score to their original (un-merged) age group.

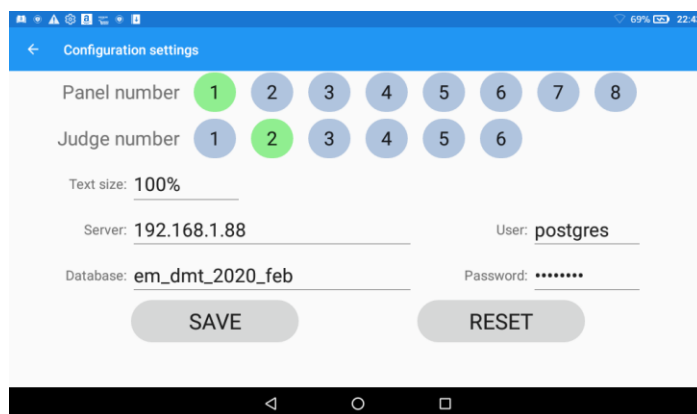
Copying the competition database can only be performed on a computer that has the database server software installed (this need not be the 'live' server however).

The standard 'Export Results to Excel' option gives a complete, formatted highly presentable output, with highlighted qualifiers, separate sheets for each discipline and lots of additional information.

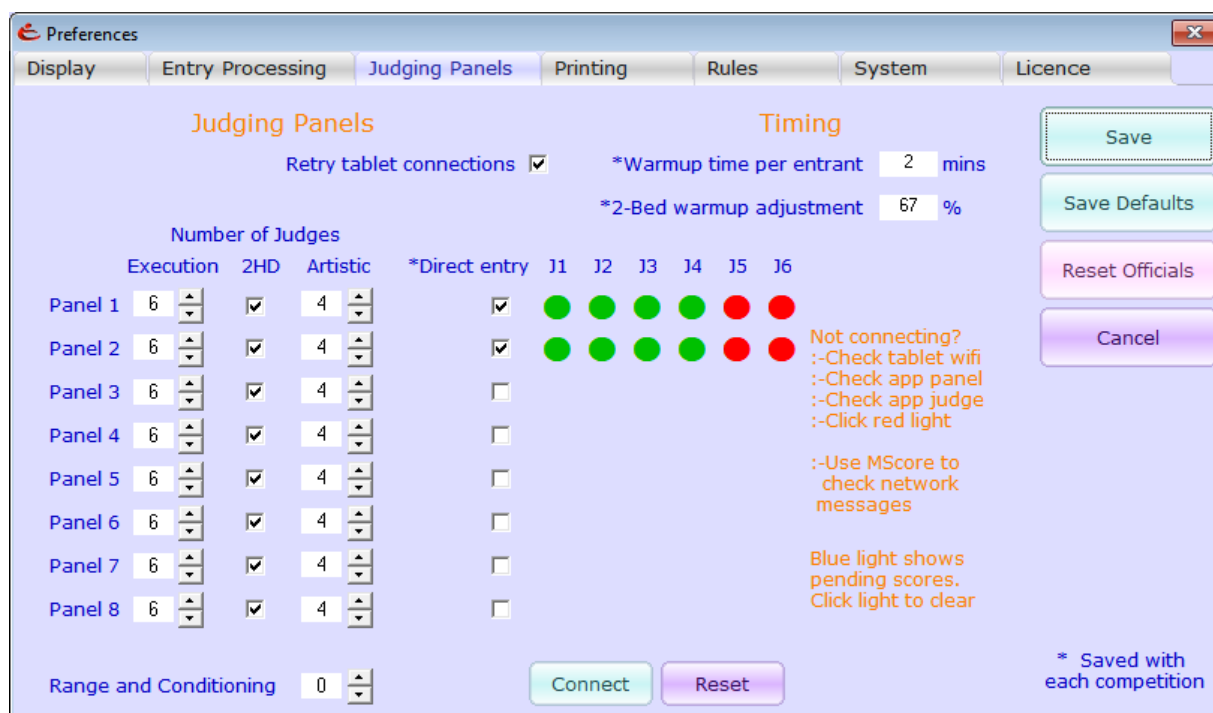
5.4 Connecting judge's tablets to TScore

If you intend using Android tablets for judges to enter their deductions directly, there is some additional configuration you will need to perform at the start of the session. This is to establish the connection of each tablet to the TScore competition database.

Having created your competition and installed the app on your tablets (see Installation later), you now start them all up and connect them to the event wi-fi network. On each tablet, run the TScore Judge app and set the Panel and Judge number in the Settings screen. (You can also set the text size to best suit the screen size and font preferences on your particular tablet).



Once all of the tablets are set and connected to the Wi-Fi network, run the main TScore program on your PC, connect to the competition and go to the Preference screen, 'Judging Panels' tab:



Decide which panels will be using direct entry and set the number of e-judges. Red lights will appear for each expected direct entry tablet.

Click the **Connect** button and after a few seconds the red lights should turn green and TScore pushes the connection details to each tablet. If the 'Retry Tablet Connection' box is checked, TScore will continue to broadcast

for any missing tablets every 2-3 seconds. You can also retry an individual tablet by clicking its light. Wait a couple of seconds for a response to be detected in this case.

If some stay red, double check the Panel and Judge settings and Wi-Fi connection on each tablet and try **Connect** again. If you still have trouble, click **Reset**, then **Connect**. (A common problem here is setting the panel and judge numbers the wrong way round in the app!)

If this still fails, check the Settings screen on the app for each failed tablet and enter the server and database name by hand if necessary and then save the TScore App Preferences.

Once all of the tablets are connected, continue to scoring as normal. 'Saving' preferences is not necessary.

5.5 DMT and Tumbling

TScore supports Double Mini-Tramp and Tumbling events as well as Trampoline. The only real difference is that these disciplines have a Qualification / Final structure with 2 passes in each, making a total of four rounds of scores to record for individual competitors. (Team events still have a single final pass). In some competitions, there may be two 'Zero Finals' (passes 3 and 4). This is all configured from the 'Edit Classes' screen

All rounds can have a tariff.

When TScore shows the scores for a DMT or TUM class that is designated as having a final, it will show 4 rows of score input boxes and shuffle the competitor list down a bit to make room. The rest of the scoring behaves identically to the Trampoline recording.

The screenshot shows the TScore DMT Pre-qualifier interface for the event 'NDP 1-7 DMT Pre-qualifier' in Loughborough on Sun 8th November. The selected panel is 'All' and the class is 'DMT Level 1 - Womens 13+'. There are 3 entrants, and the current competitor is Kelly Payne from Charnwood. The interface displays a table of scores for four passes (Pass 1 to Pass 4) across five elements (E1 to E5). The scores are as follows:

Pass	E1	E2	E3	E4	E5
Pass 1	9.6	9.5	9.6	9.5	9.4
Pass 2	9.2	9.0	9.1	9.0	9.1
Pass 3	9.5	9.4	9.5	9.4	9.5
Pass 4	9.5	9.5	9.5	9.5	9.5

The interface also shows a summary table with the following data:

Name	Club	Start	Ps 1	Ps 2	Ps 3	Ps 4	Total	Posn	W
Georgina Goldsworthy	Charnwood	786	28.50	28.40	0.00	27.90	84.80	2	
Kelly Payne	Charnwood	840	28.60	27.20	28.40	28.50	112.70	1	
Aisia Kirby	Charnwood	885	27.30	27.90	0.00	27.40	82.60	3	

Printing or Exporting results is the same as for Trampoline events, but there is a separate template for printing and separate export worksheets for DMT, Tumbling and their team events.

For some time, the judging schemes for these related disciplines was quite different, but more recently they have come into closer alignment.

5.6 Acrobatic Gymnastics

TScore supports Sports Acro scoring too. The scoring is slightly different, having separate judges for execution and artistic, with penalties from difficulty judges and the chair being included.

Single round and multi-round (balance, dynamic, combined final) classes are supported.

Acro 001 <Competition Venue> <Competition Date>

Select Panel and Class 4 Entrants Day 1 Panel 1 Time TBA Acro

Event **Acro** Panel **All** All Classes Finish Print Edit Help Exit

<< Gymnast 2 >> **Sam and Dave** Rank order ☐ Final ☐ Z
Pyramid Autosave ☐ Withdraw
Qualifying Score 70.0 R and C

Execution and Artistic scores

	E1	E2	E3	E4	Etot	A1	A2	A3	A4	Atot	Diff	D-Pen	C-Pen	Total	Overall	Posn
Clear R1	7.80	7.90	7.70	7.70	15.500	6.90	6.80	6.60	6.80	6.800	3.4	0.5	0.7	27.900	27.900	2
Clear R2	7.60	7.60	7.50	7.50	15.100	7.70	7.80	7.70	7.60	7.700	2.3	1.2	0.8	28.600	56.500	2
Clear Final	8.10	8.20	8.30	8.40	16.500	7.10	7.20	7.30	7.40	7.250	2.5	3.2	0.9	26.850	26.850	2

Name	Class	Club	Start	R1	R2	R3	Total	Posn	Grade	Wd
Fred	NDP1 M Groups	Pyramid		29.98			29.98	1	NDG1	
▶ Sam and Dave	NDP5 M Pairs	Pyramid	100	27.90	28.60	26.85	83.35	2	NDP5	
Eric and Ernie	NDP5 M Pairs	Dynamo	101	30.35	31.60	31.30	93.25	1	NDP5	
Megan and Perdie	NDP5 F Pairs	Pyramid	102	31.90	33.60	34.80	100.30	1	NDP5	

5.7 Pole Sports

TScore supports IPSF Pole Sports scoring.

The scoring is slightly different, having 9 or 11 separate deductions for compulsory elements, a compulsory element deduction, bonus scores, artistic score and a chair's penalty.

Single round and preliminary + final class formats are supported.

Neverland Finals Exhibition Centre 12 May 2018

Select Panel and Class: 4 Entrants Day 1 Panel 1 9.00am Pole

Event: All Panel: All Elite Women Junior Finish Print Edit Help Exit

<< Gymnast 1 Heidi Smith Rank order Autosave Withdraw R and C

Move Scores Compulsory Elements - enter X if missed, S if swapped Qualifying Score 70.0

	C1	C2	C3	C4	C5	C6	C7	C8	C9	C10	C11	Dedn	Bonus	Art	Pnlty	Com Elem	Total	Posn
Clear Prelim	0.5	1.3	1.4	0.7	0.8	0.7	0.7	0.6	0.7	1.3	1.6	1.2	4.0	15.8	1.0	10.3	27.7	1
Clear Final	0.6	0.7	0.7	0.8	0.8	0.6	0.7	0.7	0.7	0.8	0.8	0.6	5.0	16.7	0.0	7.9	29.0	1

Name	Club	Start	Prelim	Final	Total	Posn	Wd
Heidi Smith	Uk Northern	005	27.70	29.00	56.70	1	
Sarah Smith	Uk Southern	006	23.90		23.90	2	
Alex Grey	Uk Northern	007	19.30		19.30	4	
Jenny Brown	Uk Southern	008	21.30		21.30	3	

5.8 Artistic Gymnastics

TScore supports men's and women's artistic gymnastics scoring too. This offers extra features such as scheduling 'Rotations' and being able to assign team members to different apparatus.

You can choose what apparatus is offered when you create the competition. The standard Women's 4-piece and Men's 6-piece are presented by default. An additional 'user defined' apparatus can also be added. This is most often used for 'Range and Conditioning' routines but may also be for a team exercise (e.g. the BSGA Team Gymnastics event).

Please see the separate user guide for artistic gymnastics and contact us if you would like to try this functionality, so that we can guide you through aspects of TScore specific to this discipline.